

**Village Green Committee**  
**Tuesday, October 16, 2018 10:00 PM at the Town Hall Annex**

**Minutes**

Attending: Felicia Sartell, Connie Kieley, Gail Cromwell, Honey Hastings, Carol Mamczak, Robin Downes  
Absent: Kathy Fedorka, Denise Collette, Peggy Cournoyer

1. Connie moved to accept the minutes from August 29, 2018, seconded by Gail. All in favor.

2. Treasurer's report: Connie provided a printed report that shows our current balance at \$5,118.51 with a \$330.74 reimbursement for the totes pending. She obtained two signatures and will submit the receipt. After reimbursement, the balance will be \$4,787.77. Connie, as a member of the Holiday Lighting Committee (HLC), asked if anyone was interested in representing the VGC on that committee. There was some discussion about what would be involved. She will ask Denise. The HLC is meeting to decide what to do next year, maybe something this year. Robin suggested we consider a donation from VGC. Gail suggested we consider ideas the HLC comes up with, discuss and respond at that time. Connie will report back to us. It was agreed that we would schedule a special VGC meeting if something is to be done this year. (action item)

3. Harvest Festival report: Felicia reported that we grossed \$650. We reviewed the breakdown. Seven batches of beans sold and most of the cornbread and brownies. The raffle was a success. Donated items also sold well. It was suggested that Connie's earlier email be attached to the minutes. Gail reported that Peggy will sell totes at the store. Felicia will provide totes and nickels for change. Connie suggested that we look at the weather next year before deciding on amounts of good to be sold. All agreed. We will not sell water, but we will consider selling coffee again, again weather dependent. Leftover T-shirts were donated to the Library for use with student programs.  
(action items)

4. Poinsettia Fundraiser: We discussed pre-order vs. ordering a specific amount to be sold at the VGC table at the Business Expo on 12/1. Since time is short we will not do pre-orders this year. We decided to sell two colors in two sizes, and discussed pricing. Honey called King Farm for details on ordering and requesting a pickup date so we can be sure to have them for 12/1. Order date is Monday, 11/5. Carol will call it in. Pickup date will be Friday, 11/30. Honey and Felicia will pick up. Carol will email Karen regarding table setup to see if we can bring the plants directly to the town hall after picking up. Also, we would like a table next to the Historical Society so Honey can help with both. We will also sell totes at our table. We need a poster explaining our poinsettia sales, emphasizing "greenhouse to consumer". We also discussed selling food, perhaps in the future. We discussed another raffle but were concerned about having enough traffic. (action items)

5. Christmas wreaths: Robin need to leave, but volunteered to get the wreaths again this year. We decided to put them up before the Business Expo. We need new bows this year and an additional heavy duty hanger. Connie will contact Robin about ordering with bows. We reviewed locations and counted 12 12" wreaths and 2 10" wreaths. We will purchase from House By the Side of the Road. We plan to hang the wreaths on Thursday, the 29<sup>th</sup>. Carol inquired about removing the planters before then and possibly using greens (new business). (action item)

6. Decorating the Common – Felicia explained that she and a few helpers have done this in the past. They have six artificial wreaths that are hung on the gates with custom hangers designed by Linda Bollinger. There is also some roping that she felt should continue to be hung beside the wreaths. She will email the committee when a date is chosen, weather dependent. (action item)

7. Date for un-decorating – some felt that the wreaths should be removed shortly after the holidays and others felt through the end of January was appropriate weather depending and if the wreaths don't dry out. Felicia will email when a date is chosen. (action item)

8. Other business – discussed earlier, greens and berries will be placed in the barrel by Friendship Hall. Carol and Felicia will provide them. The planters will be emptied into a sealed container after a hard frost. Carol and Jeff will move planters and soil to the storage facility. (action items)

9. Date of next regular meeting – Thursday, April 4, 2019, 10AM in the Annex

Gail moved to adjourn, seconded by Carol. All in favor.

The meeting concluded at 11:20 AM.

Respectfully submitted,  
Carol Mamczak, VGC Secretary

Action items:

Connie – report back to VGC what is decided by the HLC, ask Denise if she will represent VGC on the HLC, contact Robin regarding wreath order

Felicia – totes to the store, pick up poinsettias, greens for barrel, email everyone for decorating the common and undecorating in January

Honey – pick up poinsettias

Carol – contact Karen re VGC at Business Expo, order poinsettias, berries for barrel, move planters and soil to storage

Robin – order and pick up wreaths

From: **Connie Kieley** [REDACTED]  
Subject: Harvest Festival  
Date: September 24, 2018 at 8:19 AM  
To: [REDACTED]  
Cc: [REDACTED]

CK

Good morning. While the numbers aren't too impressive, I would say we had quite a good day yesterday! Our gross take yesterday was **\$650.20**. That is much improved over last year's take of \$343.90. The cost of the bags were **\$330.74** which should be deducted from the \$650.20 leaving us with **\$319.46**. **Please let me know if anyone else has receipts they would like to be reimbursed for.**

**We sold 6 bags so we have 24 left to sell and that will be pure profit!**

We sold 21 raffle tickets and I think that definitely worth doing again. The winner was Kathie Fromer from Mason and I have made arrangements with her to pick it up at the store. She was thrilled!

The weather was perfect for bean sales! No break down on beans but we sold out selling approx. 7 batches of beans! I made 3 batches, Denise used larger sized cans so her's amounted to approx. 2 batches and Carol made 2 batches of vegetarian bean. Felecia and I think that next year we should determine the amount to be made the week before the Festival when we have some idea of the weather.

The corn bread and brownies were also great sellers. Thank you, Allen, Gail and Linda Bollinger! Folks also loved the fresh lavender! Many thanks to Gail for growing, harvesting and assembling! They were a great draw and seller. Coffee!!! Thank you to Denise for stepping in at the last minute and providing the pot, coffee, water and making it all happen! Again, weather dependent, we should consider selling Coffee again.

This event is truly a team effort! Many thanks to Felecia for transporting her organized boxes of supplies and to Denise for helping with set up and Carol for helping Felecia deposit them back in our storage unit!

Again - thank you and our volunteers, Linda B., Vivian Wills and ?

*Connie Kieley*  
[REDACTED]