

Temple Town Hall Advisory Committee (TTHAC) Meeting
Final Minutes
November 4, 2019 9 am

Present: Tedd Petro, Connie Kieley, Dan Masterson, Richard Benotti, Priscilla Wheeler
Absent: Julie Middleton

This meeting was called to order at 9:00 am.

1. Meeting Minutes Review

- a. Acceptance of the minutes of 05/01/19 as written was moved, seconded and unanimously approved.

2. LCHIP: Monitoring Report

- a. The Committee discussed the LCHIP site visit that took place on August 7, 2019. C. Kieley thanked D. Benotti and past member R. Pulos for meeting with the LCHIP representative. The report of R. Pulos that was submitted to the town last summer noted that the representative felt the building was in excellent condition.
- b. The Committee reviewed C. Kieley's draft of the 2019 monitoring report. The TTHAC discussed the stain on the rug in the Annex meeting room. After many attempts by T. Petro, the stain still exists. C. Kieley will contact a cleaning service to see how this should be handled.
- c. The committee then completed a walk-around of both the interior and exterior of the building. The following areas were noted as needing attention.
 - Exterior:
 - The face board below the north side exterior door needs painting and further assessment for possible rot. Action Item – T. Petro.
 - Gravel/grass retaining board on the Highway Dept side of the Parking area needs to be reset. D. Masterson will speak to K. Perry.
 - Face board below the front door need painting. Action Item: T. Petro.
 - All exterior siding looks in very good condition. Painting on the South side (church side) was completed 5 years ago in 2014. Reevaluate next year.

- Interior:
 - Main Hall floor refinished last summer has some fairly deep scratches. Action Item: Dick B. will contact Thompson & Sons to see how we should be maintaining the floor. Also note that C. Kieley will stop in Tuesday afternoon to make sure the floor is being mopped on a regular basis. The committee also felt the floor refinishing should be on a minimum of a three year cycle.
 - 2nd floor storage room needs to be reorganized & cleaned. Action Item: D. Benotti will speak with the band director.

3. Energy Audit

- a. C. Kieley spoke with B. Edwards who reported the Energy Audit on the Town Hall has not been completed yet.

4. Annex Garden

- a. C. Kieley reported that the VGC is interested in helping to maintain the garden. There was a discussion of the winter damage in 2018/19. It was felt we should wait until spring to assess if there is any permanent damage. The TTHAC should be part of any discussion about any design changes.

Meeting Adjourned at 9:50

Respectfully submitted,
Connie Kieley