

## **Community Advisory Committee (CAC) Minutes**

**Thursday, September 21, 2023 at 7:00pm**

**In Person at the Temple Town Hall Annex**

**With Zoom option (recording available at TempleNH.org)**

Attendance: Jessica Hipp, Lilliane LeBel, Christine Robidoux, Vivian Wills & Keith Charlton

Absentees: Dana Nowell, Bill Torphy

1. Reviewed draft minutes from June 15, 2023, meeting minutes were approved with changes. Motioned by Keith, seconded by Lilliane, all members present approved.
2. Harvest Festival (Dana and Keith)  
Christine and Keith will be there from 10:00 am until 4:00 pm, Jessica will attend later in the day when possible.  
Reviewed what we should be covering. "Speed and Safety in Town", initial concentration will be the roads in the center of town, West Road and the entrance to the Highway Garage, keep to an overview, mention grants are being pursued. Town road safety has been highlighted as a main topic at issue from what we heard from recent forums as well as the charrette. Seek what events would be interesting for people to visit the town center more, events on the common, town hall, church. Temple School meeting notification with survey link. Volunteer list. Viviane asked about why people come into town (continuation of the Charrette observations) Christine offered to provide a map which attendees can place stickers of places visited by walking, biking, driving, horseback, etc. Latest version of other documents to be made available, Charrette Results, Welcome Booklet, Forum Results, etc.
3. Safety Update:
  - a. Radar Grant Status – Lilliane – We can apply after Oct 1<sup>st</sup> for funds for radar/sign use and police overtime. No plans of locations for radars at the moment. We will need to research and provide locations of concern. Keith also requested Rt 101. to be also be considered or at some future time as this is also a location of excessive speed and noise. Lilliane plans to write the grant. The Select Board has already approved the approach for the grant; however, the Select Board will need to review the application.
  - b. Traffic Study (brief update since Bill is absent). Lilliane: - Spoke with JD Mack, who offered to do a traffic study for the town, that the state turns to them to perform such studies, to supply pneumatic tubes to track speed, etc. no details currently. Volunteers would use handheld monitors to track where cars go at intersections, possibly needing just a couple of volunteers. South West Regional MAST\*1 grant period is being extended to October 27<sup>th</sup>. Lilliane spoke with Henry Underwood. They need a letter from the Select Board, followed by an application with the scope of service sent to Select Board for feedback. Lilliane has drafted the document and will share with CAC committee as soon as she can, prior to it going to the Select Board. Lilliane suggested having it

completed by Oct. 1<sup>st</sup>. it was proposed to have a brief meeting on Oct 4<sup>th</sup> meeting 6:30 to vote on it. Peter Allen asked about potential locations for the pneumatic tubes. Response: currently only looking at generalities, concentrating on the center of town, including the entrance to the highway department. There are other areas in town that need attention, but only looking at the center of town for now. Peter offered himself and the highway committee as potential volunteers to assist with the traffic study. Peter mentioned the possible use of Game Cams to monitor traffic entering/leaving the highway department (SWRPC recommendation), they only tend to deal with larger towns and studies as they are short staffed but are willing to make suggestions. Peter also mentioned about parking in this area could be monitored too. Peter offered to be the contact for any questions for the new highway Committee for coordinating efforts. Peter has also been talking with Henry Underwood. Legalities of video recording was discussed. Jessica asked about a letter of support from the highway committee which Peter agreed to. Discussions for expected questions at the Harvest Festival.

- c. Safety partnership with Police Dept. Lilliane – Bill Ezell has spoken with the Chief about cruisers in town, which do appear to be having an influence on slowing vehicles down. Peter asked about narrowing of roads, Lilliane mentioned visual cues rather than actual narrowing or lines on the road. Jessica mentioned options for road width, cobble stone medium, painted lines, etc. Examples of locations of speeding were discussed. Lilliane reiterated putting something on Facebook on a regular basis to give police heads up of timing and locations of issues is needed. Speeding signs were discussed. Christine asked if the Police had commented on recent events, but they have not currently provided information (unsure of reasoning, legal/short staffed, etc.).

#### 4. Subcommittee Updates

- a. A/V Equipment: Keith – The only issue currently is a minor issue with the Annex system not turning on the TV monitor on “Room On” command. Kevin Shaley and Keith are working on fixing the issue more permanently. Keith will also remind Kevin for tech support quote for the coming year for the budget committee.
- b. Welcome Booklet online. Holly Salerno has offered to assist and work with Linda Bollinger.
- c. School Forum Vivian asking who’s coming. Jessica gave a brief update Prismatic will be running the forum. The Recreation Committee has been asked to host a kid center, google doc sign-up. Have some volunteers. Concern about the lack of people attending forums. Another meeting is to follow in October.

#### 5. Other Business -

#### 6. Other Board/Committee News

Christine: housing forum September 30<sup>th</sup> 10 am. – Focused, childcare was available at previous meetings.

Christine proposed adjourning, Vivian seconded, all verbally voted in favor. Meeting closed at 8:23

Brief meeting to review/vote on road safety grant application, Wednesday October 4<sup>th</sup> at 6:30.

Next formal Meeting Date: Thursday, October 19, 2023 at 7:00pm