

Community Advisory Committee (CAC)
Thursday, August 18th, 2022 at 7:03 PM
Minutes

Attendees: Christine Robidoux, Jessica Hipp, Dana Nowell, Keith Charlton, Vivian Wills (arrived part way through the meeting)

1. Review Minutes

a. July 13th 2022

Motion to approve with one minor amendment by Keith, seconded by Dana. Approval by Christine, Jess, & Dana with Keith abstaining due to absence from July 13th meeting.

2. Broadband Update – Bill Ezell is working on resolving the phone issue for the Town Hall and library alarm systems. Jess will continue to provide updates regarding the Fidium fiber installation and status with TDS pole rights.

3. ARPA Projects Update

a. A/V Equipment – Christine/Keith: East/West Team have completed most of the work, expected to be completed in approx. two weeks.

In the big room, functionality available right now includes the sound system, camera, projector, and automated drop down screen. We will have to manually connect to zoom using the designated iPad or a personal laptop. East West will return in a couple of weeks to incorporate zoom so that it's an easy "one button" push to connect to zoom and start the a/v equipment. Training was offered today and an instruction sheet will be created and shared with board and committee chairs.

There is an issue with the equipment "talking to each other" in the annex. East West has a solution that will require another visit in a couple of weeks.

We need to have a "Dry Run" with board/committee chairs and town residents to test connecting in.

The old screen was replaced with an automated drop down screen. The old screen can possibly be donated to a worthy project. Christine will bring this up with the Select Board. Christine is currently creating a "CliffsNotes" brief summary of use to distribute to appropriate potential users.

b. Septic – Christine: Bill Torphy will speak with Steve Cullinan at the church to come up with an annual checkup and maintenance plan. The current septic system was determined to be in good working order.

c. Recreation Area – The Planning Grant we were looking at will not apply for the actual work that needs to be done at the playground and tennis courts. If we had quotes for the work, the Select Board could consider using ARPA funds. There are other projects also being considered for the remaining ARPA funds. The Recreation commission is also looking to refurbish the sign at the baseball field.

4. Plan NH Charrette Update – October 14th & 15th

a. Promotional materials review – Jess is looking for some additional photos for the mailer. It may be difficult to get permission from residents that may be in the photos. Vivian will work on this with Jessica. Christine volunteered to complete the printing and mailing once it's ready to go. The mailer will go out labor day.

Community Advisory Committee (CAC)
Thursday, August 18th, 2022 at 7:03 PM
Minutes

Community Advisory Committee (CAC)
Thursday, August 18th, 2022 at 7:03 PM
Draft Minutes

- b. Harvest Festival planning —The Plan NH team leaders sent large scale maps of our target areas that can be displayed to help explain the land areas being considered for the Charrette. Other materials at our booth will include the Welcome book created with Linda Bollinger. Dana mentioned the need for talking points, for consistent messaging: charrette, broadband, affordable housing, Audio/Video Zoom meetings, open positions on town boards/committees, the highway relocation consideration, and a list of current CAC projects. Volunteers at our booth are reminded to ask questions, get feedback from residents who stop by our booth. A schedule is being created to ensure booth coverage.
 - c. Food/Lodging update – Christine: 14th – We will need all 4 rooms at Timberdoodle. Updates are being sent to the people and businesses that have been kind enough to offer overnight accommodation for the night of October 14th. Committee members continue calling around businesses for supplying meals to Charrette volunteers. Christine will check on any dietary needs. The Committee divided up a list of contacts.
5. Housing Forum – September 29th – Housing forum to be postponed to concentrate on the Charrette. We discussed at length the pros and cons to having the forum before the Charrette and ultimately decided it was best to not come into the Charrette with any preconceived plans that we have, but rather let the community inform how we approach the housing conversation and potential initiatives in partnership with the Planning Board.
6. Other Business – Jessica would like us to consider other avenues for promoting the charrette and the town of Temple. Perhaps a local podcast.

Upcoming CAC meetings & events:

September 15th at 7 PM

September 21st and 22nd – Radically Rural (Keene)

September 25th Temple Harvest Festival

***September 29th at 7 PM Housing Forum with Planning Board – To be rescheduled

October 6th at 7 PM CAC Meeting – Charrette Prep

October 14th and 15th - Plan NH Charrette

Next CAC Meeting: September 15th at 7 PM

Motion to adjourn 8:26 Keith / Seconded by Jess – Unanimous approval.

2022-09-15 Motioned to accept by Dana Nowell – Seconded by Jessica – Unanimous approval.