When filing for an Appeal of an Administrative Decision, the applicant must complete the ZBA’s General Application Form as well as this specific application. Both applications must be received by the town office within 45 days of the decision you are appealing.

As the applicant, it is your responsibility to provide evidence that you meet each of the requirements for the type of decision you are requesting. Simply stating that the standard is met is not sufficient.

You may want to consult with an attorney or other professional as you prepare your application.

For an Administrative Appeal request, please answer the following questions:

1. What decision are you appealing? Attach copy of that decision.

2. What in your opinion was the error in this decision?

3. When was the decision that you are appealing made?

Notes:

The appeal period as specified by the ZBA’s Rules of Procedure is 45 days from the date of the administrative decision.

If your appeal has to do with the denial of a building permit, you must meet all of the requirements of RSA 674:41 in order to receive relief.