

Temple 250 Anniversary Fund Advisory Committee

Minutes for Meeting held on Oct 9, 2018

Draft Published: Oct. 10, 2018

Minutes Approved: November 5, 2018

Approved Minutes Published: November 6, 2018

The Temple 250th Anniversary Fund Advisory Committee held a meeting on Tuesday, Oct. 9, 2018 at Julie McAdoo's house (Cutter Road). The meeting was called to order at 1:05PM. In attendance were Julie McAdoo, Christine Robidoux and Vince Mamone. An agenda was created which included:

1. Review and Approve minutes from the previous meeting.
2. Review past bank statements.
3. Determine the 2018 Award amount.
4. Review potential and submitted applications.
5. Other Business.

We reviewed the minutes from the previous meeting and there were no suggestions for edits. The minutes were voted on with Christine moving to approve, Julie seconding. All voted in favor of approving the minutes.

We then reviewed the bank statements and determined that the current balance is \$2323.92. This was from the July 31 statement. The Temple Treasurer provides monthly statements to our committee to be picked up at the Municipal Building. Julie took an action item to get the statements for August and September. With the current balance in this account the interest is accruing at approx two cents per month so the July statement balance is a good indication of what the current balance is. We decided not to set the award amount at this time since we had notified groups likely to submit an application that we were holding the decision until after Oct. 15. We planned our next meeting to be scheduled for early November to review any and all applications that are received.

Next we talked about groups that are expressing an interest in submitting an application. During the meeting an application was received from the Temple Elementary School for a slide for the playground. The total cost of the slide is \$4000. Some money was already raised with a fund raiser and the TES will continue to fund raise. They are asking for whatever amount the Anniversary Fund deems appropriate. Julie will ask them to provide more information such as a quote so that we can see exactly what the \$4000 will be spent on. We also raised concern about the future of the Elementary School but were not seeing this as a factor without more information.

We also had heard from the Village Green Committee, the Holiday Lighting Committee and the Renewable Energy Task Force. We are not sure at this time if any of these groups will submit an application.

We discussed allowing a more flexible schedule for making our award recommendations. The Fall time frame does not work for projects that are planned to start in early spring or summer. We are interested in improving our process to facilitate receiving good applications that will serve Temple and help groups in Temple to participate and take advantage of this resource.

Other Business:

Honey Hastings had sent an email raising concern that a group with adequate funds may apply to the Anniversary Fund anyway. She suggested that groups who receive funds be required to provide at least fifty percent of the amount needed for the project. We discussed this and felt that we did not want to adopt this requirement. We feel that this has not been a problem in the past and that our current procedures allow monitoring to ensure that funds are spent wisely and fairly.

Town Website. Vince has an action item to get the Advisory Committee on the town website. This will allow a convenient repository for our minutes and agendas (like other town groups). Also we would like to place our application form on the website so that it is easy to obtain. On the town website under Boards and Committees, our Advisory Board is already listed. We would like to see the 3 member's names listed (Julie McAdoo, Christine Robidoux and Vince Mamone). This will make it easier for the town to know who to talk to about potential projects. We would like to see this email listed as a way to contact us: jmcadoo2@gmail.com. This is Julie's personal email and she has agreed to allow its use. We would also like to have a link on this page that is connected to a Microsoft Word file containing our application form. The file is one page but by providing an editable file it makes it easier to fill out. In addition we would like our Advisory Board listed on the page "Minutes & Agendas" and have our agendas and approved minutes posted there.

We forgot to properly close the meeting but it ended approx 2:30 PM. Our next meeting will be held on Monday, November 5 at 7PM at the Town Hall Annex.

Submitted by: Vince Mamone, Minute Taker