

Temple 250 Anniversary Fund

Minutes for Meeting held on July 2, 2018

Draft Published: July 5, 2018

Minutes Approved: Oct. 9, 2018

Approved Minutes Published: Oct. 10, 2018

The Temple 250th Anniversary Fund (The Fund) held a regular meeting on Monday, July 2, 2018 at Vince's house (106 Fish Road). The meeting was called to order at 4:40PM. In attendance were Julie McAdoo, Christine Robidoux and Vince Mamone. An agenda was created which included:

1. Review and Approve minutes from the previous meeting.
2. Review the new application form.
3. Review past bank statements.
4. Confirm who writes minutes, calls meeting, submits articles, etc.
5. Discuss if we should and how to solicit applications.
6. Discuss phone call from Honey Hastings regarding our procedures.

We reviewed the minutes from the previous meeting and made some minor edits. The minutes were voted on with Christine moving to approve, Julie seconding. All voted in favor of approving the minutes.

Next we reviewed the new application form. We made several edits to correct a typo in the spelling of Temple, changed selectmen to select board and combined a run-on sentence. We unanimously voted to approve the new form. We will send the updated and approved form to each member and to the select board. Vince will work with the webmaster to try to get a downloadable form on the town website.

We then reviewed the bank statements and determined that the current balance is \$2323.88. The town treasurer will provide a copy of the bank statement to us each month. Julie will pick them up and bring them to each meeting, This will allow us to be up-to-date on when and how much funds are deposited as proceeds from the Fund and what we have to work with each year.

Here is a clarification of who is doing what:

Julie – schedule meetings, develop an agenda, post meeting announcements and chair the meeting. Meeting announcements are posted in two locations and emailed to selectboard@templenh.org and templewebmaster@comcast.net. Julie will also receive reminders from Mary regarding newsletter deadlines. Julie will alert Christine so that articles can be submitted for publication if required.

Christine – create and keep updated articles for publication to various locations to advertise the Fund and to seek applications. Christine will submit articles to the Temple Newsletter and also to the Temple Facebook Page.

Vince – take minutes, write draft minutes and submit to select board and to each member. Have minutes reviewed at the next meeting and make any necessary changes for approval. Update the minutes and submit the approved minutes to each member, the select board and to the webmaster.

Vince also has an action item to try to get our committee listed on the Temple Webpage.

We next talked about how to solicit applications directly from town committees. We made a list and assigned someone to contact each committee. Here is the list and the person who will contact each committee:

1. Cemetery Committee – Julie
2. Conservation Committee – Vince
3. Ladies Auxiliary Fire Department – Vince
4. Historical Society – Christine
5. Library – Christine
6. Patriotic Committee – Julie
7. Renewable 2030 – Vince
8. Recreation Committee – Julie
9. Teek – Vince
10. Town Hall Advisory – Christine
11. Village Green - Christine
12. School – Julie

Last item that we discussed was a phone call to Vince from Honey Hastings just before the meeting. Honey was concerned that in the selection process, when awarding a grant to a project, that the existing funding that a group has at its disposal be considered. In other words that groups with sparse funding be given a higher priority compared to well-funded groups. We discussed this and felt that our practices and our application process adequately address this issue to the extent that it should be considered when making grant recommendations.

Our next meeting is tentatively set for 4PM, October 8, 2018 at Julie's house.

The meeting was adjourned at 6:12PM.

Submitted by: Vince Mamone, Minute Taker