

Capital Improvement Program (CIP) Committee Meeting

Town of Temple

Draft Meeting Minutes

December 12, 2019

Attendees: Gail Cromwell (Chair), Gary Scholl, Andy Paul, George Willard (CIP, Select Board), Ken Caisse (Select Board), Kent Perry (Highway Dept), Tim Fiske

The meeting was called to order at 4:36 p.m.

Road Agent Kent Perry provided an update on the Ford F550 dump truck originally slated for replacement in 2020, reporting that the Highway Dept will get one more year out of the truck and push replacement to 2021. Repairs are required on the F550 and the 2013 International 6-wheel truck but the highway repair budget would cover these.

Gary Scholl noted the need to build up the highway trust fund for the upcoming repaving work slated to begin in 2020. He proposed adding \$150,000 to the capital reserve funds (CRFs) in 2020, using part of this for paving in 2020 and keeping the rest in reserve for the following year.

The Committee reviewed the proposed 6-year repaving plan with Kent and former Road Agent Tim Fiske, exploring possible changes to the schedule to create additional “smoothing” of expenditures. After some discussion, the following changes were proposed with consent of the Highway Dept:

- 2020: Perform crack seal and sand seal on the first 1.3 miles of West Road (to Fish Road) and sand seal Main Street, at an estimated cost of \$50,000.
- 2021: Reduce the original estimate of the West Road project (\$292,000) by \$50,000 to account for the work done in 2020, bringing the project total in 2021 to approximately \$245,000. A portion of this work would be funded with the unexpended 2020 CRF funds.
- Move all other scheduled projects out one year, extending to 2026.

The Committee asked Kent to update the paving schedule accordingly and resubmit to the CIP.

Gail expressed concern about the passage of the paving projects, as they will now be presented to Town Meeting as warrant articles, rather than as part of the Town budget. Gary restated the rationale of paving projects as capital improvements and, therefore, a logical

addition to the CIP plan. Andy stressed the importance of communicating this at Town Meeting.

Gail noted that the highway assessment plan being drafted by the Southwest Regional Planning Commission is still in progress, with no set delivery date. It is expected that this information will be useful in determining highway repaving priorities and schedules.

The next CIP meeting is scheduled for Wednesday, January 8, 2020 at the Town Hall Annex.

The meeting was adjourned at 5:35 p.m.

Respectfully submitted by Andy Paul