

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

Tuesday, September 22, 2020

Via Zoom Call

6:30 PM

Select Board members on the call: George Willard, Bill Ezell, and Ken Caisse

Other Attendees: John Kieley, Connie Kieley, Christine Robidoux, Vivian Wills, Rebecca Van Dam, Cam Lockwood, Jessica Hipp, David Rosen & Carole Singelais.

Meeting called to order by Caisse at 6:30 PM.

Chairman Ken Caisse Remarks:

- *Caisse reminded participants that the meeting was being held electronically pursuant to Executive Order 2020-04, Section 8, Emergency Order #12, Section 3.*

Public Comment: Christine commented that the Planning Board survey was close to being done and they are contacting Savron graphics to get some pricing.

David Rosen asked about public use of town space. He feels if groups have liability insurance and follow protocol, the risk is low. Ken said we needed to hear from the EMD first and we would get to that soon.

Old Business:

- **Marsh Litigation Update:** *No new Update*
- **Discussion on outdated Elderly & Veteran's Exemption amounts:** *Caisse said they should set up a work session soon.*
- **Review and Adopt revised Financial Policy:** *Ezell commented there was a group working on this and they had some slight modifications. The updated version will be shared with the auditors first and it should be ready for the next SB meeting.*

New Business:

- **COVID19 update & Town reopening plans** – John Kieley reported that he attended a webinar on ***Reopening Municipal Offices*** in which Primex and the NH Municipal Association were present. Minimizing the viral spread when planning the reopening of town buildings was the common goal discussed. Towns were encouraged to take a step back and to also involve everyone when making decisions, understanding what the people want as well. He also mentioned that towns that are reopening are seeing spikes in COVID cases and are subsequently closing again. The strict state guidelines were also discussed including the required complete disinfecting after every meeting or event. John also commented that the focus should be on the health and

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welfare of the people when developing a reopening plan, not whether or not they are insured. Vivian Wills asked if guidelines on Halloween were discussed. Kieley said the CDC did say that traditional Halloween door to door is a bad idea and they encouraged the entire country to not participate. Caisse asked if Trunk or Treat would be acceptable, Kieley will find out. David Rosen asked if the board was recommending a plan with requirements be created and if so, what would the timeline be. Caisse suggested they create a committee. Caisse asked David if he would like to head a steering committee, he agreed. John agreed to work together with David. They plan on posting this online to get public feedback and volunteers. Ezell made a motion to establish a steering committee to begin planning the towns reopening with the goal being to come up with a list of recommendations for the town to comment on. Caisse seconded, roll call vote Caisse yes, Willard yes, Ezell yes. Ezell made a second motion to appoint David Rosen and John Kieley as the initial members and authorize them to appoint additional members as needed. Willard seconded the motion, roll call vote, Willard yes, Caisse yes, Ezell yes

- **Budget Meeting with Library Trustee – Rebecca Van Dam** – Rebecca discussed two budget line items. Dues and Subscriptions which they have currently overspent, and Supplies which they have currently underspent. Since it appeared that the two line item's cancel each other out, and the total budget is still way under, they should discuss with the BAC and make sure that the next budget is done correctly. Christine offered to provide Rebecca with previous year's budget history.
- **Bicycle rack installation – Library- Cam Lockwood**– Cam asked the SB for permission to purchase and install a bike rack at the Library. She noted she is working with Kent Perry on an exact location. Cam indicated it would be near the parking area towards the Highway building. Cam mentioned that in addition to the bike rack, they are working on improvements to the Library grounds. They will be talking to professionals on what to do but suggest holding off until spring. Willard asked how the bike rack would be funded. Cam indicated they had gift money. It was decided that they go ahead and purchase the bike rack now, however come back to the SB once an installation spot has been determined.
- **Review BAC recommendations** – Ezell reported that the recommendations remained the same. Limit large purchases and note the uncertainty of receipt of monies from the December tax bills. Caisse commented there was only one big project on Main St. that they have already authorized to continue. Nothing else is pending.
- **Pick a date to schedule the budget hearing (Feb 4th 7pm suggested)** –Caisse motioned to schedule the budget hearing on Feb 4th at 7pm. Ezell 2nd the motion, roll call vote, Caisse yes, Ezell yes, Willard yes.
- **Occupancy permit approval S. Hendrie** –This was approved by the board.
- **Mechanical Permit J. Miles** –This was approved by the board.
- **Mechanical Permit K. Mcallister** –This was approved by the board.

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- **Bldg Permit W. Wildes** – This was approved by the board.
- **Review and sign MS-1 Summary Inventory of Valuation** – This was signed by the board.
- **LUCT Tax Bill Jeta Grove Kuti's (1A-3)** – This was approved by the board.
- **Timber Tax Warrant – Sally Mann North Rd.** This was approved by the board.
- **Authorize payments voted at Town Meeting for Conval End 68 hours of Hunger and Cornucopia.** The board authorized payment and asked the SB assistant to reach out and get invoices.

Other Business:

- Jessica Hipp updated the board with the feedback from the residents during their Broadband forum. She asked the SB to approve the RFP so they can send it out, noting responses are due back by the end of October. Caisse motioned to send out the RFP, Ezell second, roll call vote, Caisse yes, Ezell yes, Willard yes.
- Ezell mentioned a request was made by a resident to use the parking area of school house #6 to do some astrophotography. The board agreed this is no different than using the common and they see no problem with this.
- The board discussed adding a second Zoom license which will enable 2 zoom meetings to be held at the same time. Caisse commented this would be helpful especially this time of year with all the additional budget and CIP meetings. Ezell motioned to add 1 additional zoom license at \$14.99 per month. Willard seconded, roll call vote Caisse yes, Willard yes, Ezell yes.

- **Committee Reports:**

SB/Police meeting – Ezell updated there was a meeting and the Police dept. is keeping their budget the same as last year. He mentioned they are currently under budget due to not filling the FT position yet. Caisse commented they have a recruit they will be sending to the academy soon.

SAC Meeting – Willard mentioned there will be SAC meeting Thursday and he will forward the information to Christine or anyone else who may want it.

- **Review Meeting minutes August 25, 2020 & Sept 1, 2020**–Caisse motioned to accept both minutes as written. Willard seconded, roll call vote, Caisse yes, Willard yes, Ezell yes.
- **Meeting Adjourned:** 7:42 PM. Motioned by Ezell, second by Willard, roll call vote Ezell yes, Willard yes, Caisse yes.

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Next Select Board Meeting: Tuesday, October 13, 2020 at 6:30 PM. Remote numbers will be provided in the event we are still handling meetings remotely. Meeting minutes respectfully submitted by Carole Singelais