

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

Tuesday, October 13, 2020

Via Zoom Call

6:30 PM

Select Board members on the call: George Willard, Bill Ezell, and Ken Caisse

Other Attendees: John Kieley, Connie Kieley, Christine Robidoux, Vivian Wills, Krista Stringer, Nicole Concordia, David Rosen & Carole Singelais.

Meeting called to order by Caisse at 6:30 PM.

Chairman Ken Caisse Remarks:

- *Caisse reminded participants that the meeting was being held electronically pursuant to Executive Order 2020-04, Section 8, Emergency Order #12, Section 3.*

Public Comment: None

Old Business:

- **Marsh Litigation Update:** No new Update
- **Discussion on outdated Elderly & Veteran's Exemption amounts:** Caisse said a work meeting needs to be set soon. The Select Board Assistant will send to the board all related information prior to the next board meeting.
- **Review and Adopt revised Financial Policy:** Ezell commented there were some slight modifications and the document is ready to be approved at the next board meeting.

New Business:

- **COVID19 Update & Town Reopening Plans** – John Kieley reported that the COVID infection rates are not in favor of reopening town buildings, however it is a good time to draft a reopening plan. John mentioned we need to hear from the Town Clerk and Tax Collector and also discuss with the various boards to see what their thoughts are. John presented a draft 3 phase reopening plan and summary chart. David Rosen added that he was working with Krista Stringer and they also had a draft document for the board to look at. Caisse asked if they could all put their notes together for the next SB meeting. David mentioned the colder weather is coming and he would like to hopefully move his class inside soon. Caisse commented there is still a lot to figure out including how and who is going to do the required cleaning. Caisse said they need to have a plan in place first and that they cannot open just because it is cold out. Ezell and Willard agreed with Caisse. Caisse went on to say that there are other resident requests to use the town hall and if we open it up to one group then we may need to allow all groups. David said he believes each request is separate and that one person should be responsible for all

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

participants in the group. He noted ground rules on behavior and social distancing need to be adhered to and that based on his calculation, 17 people can use the big room at the town hall if they social distance. The various data sources used to obtain COVID statistics were also discussed. Ezell looked at the NH.gov COVID site and noticed that the Monadnock area's numbers have gone up into a high range. Krista agreed we should be cautious moving forward and she appreciates everyone's input and encourages ongoing discussions acknowledging this is not going to be solved overnight. Vivian asked if there was a mailing list the steering committee is sending the plans to for review. She feels the recreation committee should be involved. Ezell said at this point it is only the 3 person steering committee. Caisse said she can join the group if she wants to. The select board assistant will send her the draft plans in the meantime. Caisse said again we cannot reopen without a plan in place. Too many people in town are counting on the select board to keep them safe. Willard moved that we revisit phase 1 of the reopening document at the next select board meeting. Caisse seconded, roll call vote was unanimous in favor. Nicole Concordia asked if part of the plan can include the town boards getting back to meeting in person.

- **Recreation Commission Halloween Update – Vivian Wills** – Vivian started off by following up on the progress made on “movie night” saying they were still trying to work out the details. She noted that Dan Cournoyer has a projector but it is getting colder outside so the event is questionable. They are trying to set up a screen to project on and encouraged ideas on how to best do that. If they are able to pull it together it will be a one shot deal with a short scary movie. They will continue to watch the weather and asked if next Saturday would be ok if all goes well. Caisse said yes as long as all COVID guidelines are adhered to. Vivian then discussed a formal proposal on having a Halloween costume parade on Oct 31st at 5pm. This would replace the usual trunk or treat event. Ezell motioned to approve the recreation commissions Halloween parade as long as they follow all established rules. Willard seconded, roll call vote was unanimous in favor. Kieley also mentioned that they need to add that participants not put a costume mask over their COVID mask per state guideline. Vivian agreed and will communicate to parents ahead of time. Vivian mentioned there was a town group that may be planning a door to door trick or treat. This activity is not sponsored by the recreation commission and Vivian asked if the select board wanted to get in touch with the group. Caisse noted the town cannot control trick or treating since we do not have the resources or anyway to enforce any groups outside of the town groups and committees. Kieley mentioned a webinar he attended that noted towns cannot dictate who knocks on doors but we can provide guidance to the organizer to communicate the best information available.
- **Review Temple/Greenville Joint Police dept. Contract Length**– Ezell reported that it is that time of year again for contract discussion. He said the contract is the same they just need to agree on a term with Greenville. It can either be for 1 year or 3 years and he noted that either town can pull out with a 1 year notice. Caisse motioned to ask for a 3 year term. Ezell seconded, roll call vote was unanimous in favor.

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

- **Discuss Repairs on Municipal Building Window Trim** – Ezell said that money was appropriated for this but nothing has been done and they should send it out for bid. Kieley recommended the job get done this year since the money was added to the budget. Caisse said they should reach out to local people who may be interested in doing the work. Willard mentioned that G. Ellis was looking for work and several people vouched for him. Caisse will try to contact him. Caisse also said he will get the drawers at the office fixed by the end of the year.
- **Discuss PB Invoice for Land Use Law Conference** –Nicole Concordia indicated that the planning board wanted to attend this conference however they did not have the \$280 in their budget. Caisse said the select board has not used their budgeted money and he made a motion for the Planning board to take the \$280 from the select board line item. Ezell seconded, roll call vote was unanimous in favor.
- **Update on E9-11 and Code Red System** –The select board assistant updated the board with the status of the town’s enrollment. The first step is to complete the forms assigning a point of contact and the Emergency systems designated authorized officials. Caisse will be providing a list of names for the assistant to prepare the forms for signature.
- **Discuss Purchase of Planning and Land use Manuals** –Caisse commented that the manuals seem to be the same each year and they discussed holding off on purchasing them this year. The planning board agreed and commented there is a lot of the same information on the internet. Kieley commented these are also used by the Zoning board and that we do have an option to purchase electronic copies. It was ultimately agreed to hold off until next year.
- **Approval of Warrant for General election** –The board approved this notice which has been posted.
- **Approve Building Permit Application Levesque (Garage)**–This was approved by the board.
- **Approve Veterans Credit Application for 2021 Peavy** – This was approved by the board as recommended by Avitar.
- **Discuss new Welfare Officer** – Ezell commented that it was originally thought that the current welfare officer was moving out of town however that is not the case so there is no immediate need to find a replacement.
- **Discuss Salary Increases** – Caisse commented Temple has not done a salary review in a long time and they need to do one. The select board will work with the BAC and make suggestions on how much to add to the 2021 budget.
- **Discuss Pay Increases for Town Employees** –The board agreed that conversations and review times need to be set up. Caisse mentioned this would be a non-public session to talk with employees and do reviews which have never been done before. Kieley commented that the municipal association does salary surveys that compare similar size towns and he recommended

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

checking that site out to see where we stand. Caisse will look further into this and into setting up reviews and BAC meetings and discuss next steps at the next select board meeting.

- **Other Business:** None
- **Committee Reports:**

Planning Board – Willard discussed the October 6th meeting that did not happen due to a zoom issue. He stated the next meeting will be on October 20th at 7pm.

- **Review Meeting Minutes September 22, 2020**– Caisse motioned to accept the minutes with some minor corrections. Ezell seconded, roll call vote, Caisse yes, Willard yes, Ezell yes.
- **Meeting Adjourned:** 7:55 PM. Motioned by Ezell, second by Willard, roll call vote Ezell yes, Willard yes, Caisse yes.

Next Select Board Meeting: Tuesday, October 27, 2020 at 6:30 PM. Remote numbers will be provided in the event we are still handling meetings remotely. Meeting minutes respectfully submitted by Carole Singelais