

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

Tuesday, May 12, 2020

Via Zoom Call

6:30 PM

Select Board members on the call: George Willard, Bill Ezell, and Ken Caisse

Other Attendees: George Clark, Gary Scholl, John Kieley, Connie Kieley, Gail Cromwell, Christine Robidoux, Tara Sousa & Carole Singelais.

Meeting called to order by Caisse at 6:30 PM.

Chairman Ken Caisse Remarks:

- *Caisse reminded participants that the meeting was being held electronically pursuant to Executive Order 2020-04, Section 8, Emergency Order #12, Section 3.*

Public Comments: None

Old Business:

- **Review and Approve Employee Procedures and Policy Manual and Financial Procedures Manual:** *No update at this time.*
- **Marsh Litigation Update:** *No update at this time.*
- **Discussion on outdated Elderly & Veteran's Exemption amounts:** *No update at this time.*
- **Discussion on "Right to Know" seminar date:** *No update at this time.*
- **Update on Purple Heart sign locations:** *George Willard said that he hopes to have the signs in the ground by Memorial Day.*
- **Update on Emergency order #25 (Authority to grand blanket abatements of property tax interest).** *No update at this time.*

New Business:

- **TVFD update** –George Clark notified the board that he has received the new thermal imager which ended up being a little over budget, and that the FD budget will cover the additional amount. George also mentioned he had previously budgeted for 2 sets of gear, however, due to the COVID19 pandemic, they have added 4 new people and as a result, he has purchased 4 additional sets. George mentioned that he spoke with John Kieley who believes these 4 unbudgeted sets of gear are eligible for re-imbursement from the FEMA grant. George Willard

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motioned to approve the purchase of 2 additional sets of gear and if they are not covered by grants, to move the amount from another fire dept. budget line item which is what George Clark asked be done if not covered by grants. George Clark corrected the amount of gear to 4 additional sets not 2. John Kieley suggested changing the wording of the motion to “due to the COVID19 pandemic, it was necessary for the fire dept to purchase 6 sets of gear for a total of 15K instead of the previous 2 sets”. The amended motion with John’s wording and 4 additional sets of gear not 2, was seconded by Bill. Roll call vote Bill yes, Ken yes, George yes. The first responder stipend was also discussed. The Greenville town administrator sent an email seeking approval from the two towns, asking that they go on record stating they are willing to accept and expend through the Temple-Greenville Police Dept, an estimated \$11,187 in hazard pay for first responders if not grant eligible. George Clark also mentioned the Fire department is also eligible for this stipend and asked for the board to approve the Fire Dept as well which is estimated at 14K. Ezell motioned to accept, Caisse second, roll call vote for Police and Fire stipends, Ken yes, Bill yes, George yes.

- **COVID19 update** – John Kieley updated the board on several COVID related statistics and initiatives. John was informed by the SB assistant that the 3 chalkboard signs were shipped that day. John also mentioned that the mailing was going out this week and that the printing of the resource manual V4 was complete and available to residents at the town offices. John recommended that the town keep all buildings closed until further notice and recommended we utilize grant funding to purchase a sanitizing sprayer, masks, plexiglass screens, disinfecting materials, etc. John also discussed trigger points on the FEMA and CARES Act grants, and the required tracking of expenses. Also discussed was the upcoming tax bill mailing. Christine, Ken and others agreed it would be a good idea to include inserts with the bills letting residents know where they can find financial help. John also touched upon the Towns potential cash flow outlook and concerns. John mentioned he will be participating in a conference call Thursday regarding the COVID19 funding opportunities and will update the board with any new news. Caisse also motioned to use the EMD budgeted line item account 4294811 for all COVID related expenses. Ezell seconded, roll call vote Caisse yes, Willard yes, Ezell yes. There was further discussion on purchasing a disinfectant sprayer. The board assistant will do some research on the cost of purchasing vs. hiring a company to do the spraying, and John will reach out to our liaison Liz as well. Caisse motioned to keep all of the towns buildings closed for the foreseeable future. George seconded, roll call vote Ken yes, Bill yes, George yes.
- **Discuss Clean Energy NH letter** – Ezell moved that the town sign on to the initiative submitted by Bev Edwards. Ken second, roll call vote Caisse yes, Ezell yes, Willard yes.
- **Discuss Conval Seniors sign placement-** The board was informed that a group of residents were working on an effort to place signs at the town common Memorial Day weekend, for the 13 Temple graduating seniors since their graduation ceremony has been cancelled. The board gave their blessing.

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- **Discuss free cloth masks at the Town offices** – The board was notified that Temple Residents Heidi and Jay Hadley offered to donate masks and place them at the town offices. Caisse acknowledged and suggested the board send a written letter of thanks to the Hadley's. Willard motioned to send the letter, Caisse seconded, roll call vote Ken yes, Bill yes, George yes.
- **Review Jeta Grove Annual Religious Exemption** – Caisse motioned to sign the exemption, Ezell seconded, roll call vote Ken yes, Bill yes, George yes.
- **Review and Approve Intent to Cut notice –Dutton Lane** – Caisse motioned to sign, Ezell seconded, roll call vote Ken yes, Bill yes, George yes.
- **Review Hillsborough County Fiscal Year 2021 Budget recommendations** – The budget amounts were discussed and the form was left at the office for additional review.
- **Discuss Committee and board assignments** –Caisse motioned that Ezell be appointed as Ex-Officio to the BAC, and that he take the CIP Ex-Officio position. Gary Scholl suggested that since there are numerous joint meetings with CIP, BAC and SB, that the same SB member be assigned. Caisse however feels they cannot have one person do multiple meetings with others doing none. Ezell seconded, roll call vote Caisse yes, Ezell yes, Willard yes.
- **Review meeting minutes April 28, 2020** –Caisse motioned to accept the April 28th minutes as amended. Willard second, Roll call vote, Caisse yes, Willard yes, Ezell yes.

Other Business

- Ken updated the board with the tree planting and tree stump removal at the common.
- Ken notified the board that two of the file drawers at the office have fallen apart and he would like to fix them. Bill asked if they should be replaced. Ken replied that it would be cheaper and would be better made if he fixed it. Ken motioned to spend up to \$200 to fix the drawers. Willard seconded, roll call vote Ken yes, Bill yes, George yes.
- The Board assistant notified the board of a requested change to the final April 14th minutes. Ezell said final minutes cannot be changed but the correction can be noted in later minutes. Therefore, page 3 under discussion on re-appointing expired committee members, line 2, is being changed from "Honey said they have not had a Historical Society meeting yet" to "Honey said that the Historic District Commission had not met".
- Christine Robidoux mentioned some upcoming RTN webinars in case anyone wanted to attend.
- Willard asked about Memorial Day plans on June 7th. People are asking if it is happening. He mentioned maybe a color guard and firing squad, just a small tribute to acknowledge the day. Willard will follow up.

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Meeting Adjourned: 8:00 PM. Motioned by Bill Ezell, George Willard second, Ezell yes, Willard yes, Caisse yes.

Next Select Board Meeting: Tuesday, May 26th, 2020 at 6:30 PM. Remote numbers will be provided again in the event we are still handling meetings remotely. Meeting minutes respectfully submitted by Carole Singelais