

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

Tuesday, June 9, 2020

Via Zoom Call

6:30 PM

Select Board members on the call: George Willard, Bill Ezell, and Ken Caisse

Other Attendees: John Kieley, Connie Kieley, Vivian Wills, Christine Robidoux, Robert Wills, Honey Hastings, Gail Cromwell, David Rosen, Bill Walker & Carole Singelais.

Meeting called to order by Caisse at 6:30 PM.

Chairman Ken Caisse Remarks:

- *Caisse reminded participants that the meeting was being held electronically pursuant to Executive Order 2020-04, Section 8, Emergency Order #12, Section 3.*

Public Comments:

Honey Hastings asked the board if and when the town makes any decisions on when town space can be used again, can it be communicated on the E-Alert system or some other means, not just the meeting minutes. Caisse said we should be able to do that.

Connie Kieley asked about the recent policy that was sent out by the bookkeeper. Connie mentioned that 60% of what gets done in Temple gets done by volunteers. She feels that this policy was the result of one issue that happened during the pandemic. Connie said that it has been ok for committee chairs to approve signed reimbursement requests. Caisse mentioned they are working on finalizing the town policies on the 16th and this memo was not a policy but a method to make it easier for the bookkeeper to comply with auditors and NH laws. Connie felt that adding another layer of approvals will slow things down and that we already have a policy on approvals. Ezell commented that the board has not made a policy for the SB to approve everything. He said the memo was a reminder that due to laws and audits we need to get a W9 from vendors.

Old Business:

- **Review and Approve Employee Procedures and Policy Manual and Financial Procedures Manual:** *Caisse said there is a meeting on this for Tuesday June 16th.*
- **Marsh Litigation Update:** *No update at this time.*
- **Discussion on outdated Elderly & Veteran's Exemption amounts:** *Part of the workshop on the 16th.*

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- **Discussion on “Right to Know” seminar date:** *Caisse asked the SB assistant to proceed with setting up the 2 hour town RTK virtual seminar with the NHMA, and to send the interested participants a message regarding date selection. Caisse said a 5pm start time will work for him and those that work. Gail Cromwell asked if we can do this training in person vs. virtual meeting. The SB assistant will find out when the NHMA will be starting back up with in person sessions.*
- **Update on Purple Heart sign locations:** *George Willard said he is still waiting for the Highway Engineers approval.*
- **Update on Emergency order #25 (Authority to grand blanket abatements of property tax interest).** *Caisse said we are standing on the original assumption that we won’t address unless we have to.*

New Business:

- **COVID19 update** – John Kieleley updated the board with new statistics and the Governors soft opening plan. He said the people of NH are looking at other states trends to see what their new infection rates are after re-opening. He feels NH is still in a bad way and he is watching the data closely. John mentioned he feels it is too soon to open the ballfield. He also mentioned that data supports opening town activities with under 10 people and he feels it is safe to start up the Tai Chi on the common again. David Rosen said that he has a million dollar insurance policy to protect against liability. Ezell added that Primex said that if the instructor has proof of insurance which David Rosen has, and if he limits participants to under 10, it should be ok. Caisse continued the conversation and moved to item 12 which included the men’s baseball league request. John Kieleley reiterated that it is not a good idea to open the ballfield. He asked if we should put up signs. Bill said we should put firm words on the signs stating the ball field, playground, and tennis courts will remain closed. Willard said that there is no evidence of COVID being transmitted or connected to touching baseballs, and that we should let the teams play on the field and open the town common. Vivian mentioned she had a conversation with Peterborough administration and she had an example of their signage. She also mentioned she witnessed activity at the Temple ballfield and that spectators were there and no one was practicing the social distancing guidelines. Bill motioned to allow Tai Chi on the common as long as they follow guidelines. Ken second, Roll call vote Ken yes, Bill yes, George yes. It was also decided by Bill and Ken not to put the porta potty back at the field since it is closed. George was ok with putting it back. Bill said he will write a policy statement for the town as well. George made a motion to allow people to use the common as long as they practice social distancing. There was no second. Connie suggested a plan be developed outlining the town’s re-opening plans including when the town buildings are re-opening. Caisse said we should add this discussion to our work session on Tuesday and ask John to come. He feels it will be good to prepare a plan. Bill said it will be hard, and we have to follow the state guidelines. Christine asked if they could bring in other people to discuss. Ken said there is a lot already on their plate for the work session. Christine agreed and said there should be a focused time for this. Bill

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asked if we should set up an additional work session in 3 weeks. Ken said he would be ok with that. George said ok. Christine asked if they could create a team. The SB was ok with that. Bill however wondered how quick we can do this and who will be on it. Ken said let's discuss this on Tuesday. Christine asked if we can include Primex as well. Gail said to add the town moderator as well since they have the elections to think about.

- **Update on office plexiglass options**– Willard said he ran into Glen Nutting at the town office last week and asked him to measure the space and give us a quote. Glen came back with \$340 for materials and labor and can install next week. Ken has no objections and motioned to proceed. Bill second, Ken yes, Bill yes, George yes.
- **Renewable Energy Task force Community Power Presentation** - Robert Wills updated the board with the taskforces efforts to reduce energy costs for businesses and towns. Robert asked if the SB would agree to and appoint the Renewable Energy Tax Force as the exploratory committee to further research these programs. Ken made a motion to do this, Bill second, roll call vote Ken yes, Bill yes, George yes. Robert also asked if he could finish up some electrical work on the common. Ken said yes.
- **TCPC Update** – Christine Robidaux gave an overview of the broadband committee's internet survey results. She said there were 175 responses. Not a lot of surprises. Analysis of data showed that satisfaction is neutral. Comments showed that people feel internet is important to their daily life. Christine mentioned Consolidated is ready to proceed, we just need to get the signed RFI to them. She also mentioned that the bond only applies to unserved towns. Bill was in favor of proceeding at no cost with the RFI. Ken and George agreed to move forward. Christine will get the letters ready and drop them off at the office for signatures.
- **Discuss Hazard Mitigation Program** – George commented that John mentioned a committee had been meeting and he was curious as to who is on that committee. John Kieley said he had previously asked the SB but no members wanted to be part of it. He now has Dick Benotti, Tim Fiske, Paul Quinn, and George Clark on the team. John commented that it is not a committee, but he will post on the town website when they have their next meeting. Willard asked if it is open to the public as well. John said again it is not a committee but they will let everyone know when the meetings are.
- **Discuss Town Hall Keys** – Caisse explained that the town hall was left open and wondered if something should be done since no one should be in the building. Bill feels there may be an issue with so many people having keys and that the locks have not been changed in years. Connie mentioned she was in the town hall recently to check the floor and cleaning. She said she may have left it open but is 99% sure she did not. She also said the keys have been an issue for years. It is a public building and the Town Hall Committee wants it to be used. She agrees there are many keys out there but the chairs all need them, keys are passed around and duplicated but she feels there is not a problem. Bill said if the Temple Town Hall Committee is ok with this then he is too. Connie feels that unless there is real damage, just leave things as is. Ken

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felt it was not good that the building was left unlocked. Connie also mentioned the heat sometimes is left on as well and that people are human, all they can do is send out reminders.

- **Discuss Library Cleaning request** – The library has asked for a one time good cleaning at the Library. One worker will be spending some time there soon. Bill asked about the 2 phase cleaning process previously discussed. John reinforced the need to disinfect the town municipal office with the 2 phase process and reminded us this is covered by the FEMA or CARES grants and recommends moving forward. He said the library is not opening yet, so having our cleaning company do a one-time cleaning is appropriate. Ken asked the SB assistant to find out if DutchMaids can do the cleaning and asked which budget it should come out of. Honey agreed to have the cleaning company come and said the Library budget should be fine with paying. She also asked for pricing. Ken motioned to do the 2 phase clean at the municipal office now, Bill second. Roll call vote, Ken yes, Bill yes, George yes.
- **Committee update** – George reported that the Temple Town Land Research Committee met on Saturday to walk the Holt and Skladany properties. Discussions were had on potential use of the properties. They will be looking at the other properties in the coming weeks.
- **Review meeting minutes May 26, 2020** –Caisse motioned to accept the May 26th minutes as amended. Ezell second, Roll call vote, Caisse yes, Willard yes, Ezell yes.

Meeting Adjourned: 8:21 PM. Motioned by Bill, George second roll call vote Ezell yes, Willard yes, Caisse yes.

Next Select Board Meeting: Tuesday, June 16, 2020 at 6:30 PM. Remote numbers will be provided in the event we are still handling meetings remotely. THIS MEETING IS A WORKING MEETING. The next regular meeting will be on Tuesday June 23rd at 6:30. Remote numbers will be provided at that time. Meeting minutes respectfully submitted by Carole Singelais