

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

**Tuesday June 14, 2022**

**Town Hall**

**6:30 PM**

**Select Board members present:** George Willard, Bill Ezell, and Ken Caisse

**Other Attendees:** Peggy Cournoyer, Ivy Bibler, Ben Fisk, Emily Sliviak, Bill McDonnell, and Jessica Hipp

Meeting called to order by Ezell at 6:30 PM.

**Chairman Comment:** *Ezell commented that the Recreation Committee held a classic car rally at the Town Common Monday night. Ezell said it was very successful with many participants and noted there will be another classic car rally on June 27<sup>th</sup> from 6-8pm.*

**Public Comment:**

- *Ivy Bibler expressed her disappointment at the loss of Stepping Stones event center. Both personally and to the town. Ezell noted this was not a select board case but a Zoning board case.*

**Old Business:**

- **Marsh Litigation Update:** *No Update*
- **Code Enforcement Officer:** *Ezell commented that everyone who initially expressed an interest have since backed out. Ezell noted that for \$70 per hour, the NHARPC will come to Temple but will only handle zoning infractions. Caisse added that something needs to be done. We could reach out to the town, or he would be willing to take on the job if the board agrees. Ezell noted he will find out if there are any conflicts of interest with Caisse assuming that role.*
- **Parking/Zoning/Fee structure follow up:** *No update – Waiting for the Charrette recommendations.*
- **Background checks:** *Caisse commented he is still working with the Library and will check in with them at their next meeting.*
- **Flag pole painting:** *Peggy Cournoyer stated they will pay for the sanding and repair of the existing flag pole vs. getting a fiberglass replacement. Ezell added we will repaint, not replace.*
- **Monument cleaning:** *Ezell noted that pressure washing is too dangerous for the cleaning of the monuments and is not an option. Caisse noted we need to try and find the person who did the work at the cemetery a few years ago.*
- **Lot Line Adjustment 2B 75-4 (Fisk):** *Ezell noted he is still working on this and it should not be a big deal. Fisk added the sooner the better for him.*
- **Letter of Agreement – Rec Dept:** *No update*

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**New Business:**

- **CAC Committee update:** *Hipp provided the following updates:*
  - \* **Broadband Update** – *Hipp noted they have asked Fidium for extenders for the town hall building. She also noted that Fidium said TDS is supposed to sign the pole rights agreement by July 1<sup>st</sup>.*
  - \* **A/V update** – *KA electric has completed the wiring in the main hall. They are now waiting to hear from EW to work together in the meeting room.*
  - \* **Plan NH Charrette** – *Hipp mentioned the memorandum of understanding that the board needs to sign. Hipp also noted that Randy Martin has offered to host some of the Plan NH team at Timberdoodle. Bibler said she could host a few as well. Hipp noted the team would prefer to all be together if possible. Hipp added that the CAC is co-hosting a housing forum with the planning board in September, and they will be hosting a Charrette information session in October. Both will have promotional materials ahead of time.*
  - \* **Septic update** - *Caisse noted that they gave Bill Torphy money to have someone test the existing septic system and provide a report. Hipp added there is a CAC meeting on Thursday and she hopes to get an update from Torphy.*
- **Plan Charrette – Approve Memorandum of Understanding:** *The board signed the document.*
- **Discuss draft FEMA database:** *McDonnell updated the audience that there is only a tiny portion of Temple on the FEMA map and 99.5% is not covered. McDonnell noted he sent an email to them and was told that the Temple data is included in the Merrimack study from 2019. When he has an update he will let the board know.*
- **Backhoe Lease buyout:** *Caisse commented that he believes we already paid the \$1 pay-off. The select board assistant will look at the town records and let them know.*
- **Pump House roof fix:** *Caisse noted Tim Fiske reported it will cost \$600 to fix the pump house roof. Therefore, Caisse made a motion to approve to pay not more than \$600 to fix the pump house roof to be taken from an account to be determined later. Willard seconded the motion, all were in favor, motion passed. Ezell added that the Town Hall also needs a new roof.*
- **Flag X 2:** *Caisse commented he will do some research on getting a new flag pole installed without damaging the existing stone. Caisse also noted that we need to create a policy for requests to hang flags on town property before it gets out of control and the town hall is covered with random flags. We will discuss further at the next meeting.*
- **Authorize Bookkeeper to correct Sick time accrual spreadsheet:** *Ezell noted that the policy for sick time accrual accumulation at the end of each year changed a few years ago however, the spreadsheet that has been in use is calculating the accrual at the old rate and needs to be updated. Ezell made a motion to have the bookkeeper update the sick time accrual spreadsheet to be in line with the current policy. Willard seconded the motion, Caisse abstained.*
- **Primex Contribution Assurance Program (CAP) agreement:** *Caisse noted that Primex offers this plan periodically and added it is beneficial to sign the agreement which offers protection from unexpected rate*

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increases. Caisse made a motion to sign the CAP agreement. Ezell seconded the motion, all were in favor, motion passed.

- **New Email address for town office:** Ezell updated that with the switch to Fidium Fiber, the tax collector and town clerk will need to have their email accounts converted to Gmail accounts and they will have a .org address like the rest of the office.
- **Review & Approve Intent to cut – North Rd:** The board reviewed and approved the intent to cut request.
- **Review & Approve LUCT & Warrant – Golden - Blood Rd:** The board reviewed and approved the LUCT & Warrant as recommended by Avitar.
- **Review & Approve 2 LUCT & Warrants – Kullgren – Farley Ball Rd:** The board reviewed and approved the 2 LUCT & Warrants as recommended by Avitar.
- **Approve Bldg. Permit application- Drouin – Shed addition – Colburn Rd:** The board reviewed and approved the application.
- **Approve transfer letter to Trustees of the TF & sign certificate – Cemetery plot purchase:** The board signed the transfer letter and the certificate.
- **Email Policy:** Ezell reminded the board that the municipal association has made it clear that board members should not send emails to each other, only to the board assistant asking her to forward to the other board members.
- **Zoning Complaint form:** Ezell noted we do not have a formal complaint form for people to complete and submit. This is needed for recordkeeping and it requires the person to identify themselves. It cannot be anonymous. Ezell has drafted a complaint form for review.
- **Review Policies and Procedures:** The board discussed and agreed that the board assistant will continue to forward all requests to use the town hall, ballfield and Town Common, to the select board for their information. The board assistant will have the authority to approve and schedule these events on the town calendar. If there is a fee waiver request, these requests must be received 5 days prior to the next select board meeting and will need to be approved or denied by the select board at the board meeting.
- **Approve Rec Dept. Classic car events:** Caisse motioned to retroactively approve the Rec Committee classic car rally events on June 13 and 27<sup>th</sup>. Ezell seconded the motion, all were in favor, motion passed.
- **Approve Town Hall Rental fee waiver request:** Caisse motioned to retroactively approve the Town Hall fee waiver for George Clark to use the town hall for his son's graduation and birthday party. Caisse added that with everything the chief does for the town, this is the least we can do.
- **Approve Select Board Meeting Minutes May 24, 2022:** Caisse moved to accept the minutes from May 24, 2022 as written. Willard seconded, all in favor, motion passed.

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**Other Business: -**

- Ezell updated that Ed Holz (IT) has provided a quote to replace all the office computers as voted on and approved at town meeting (Article #6 \$12,155). The quoted amount for the computers and the server is \$11,868. Ezell also noted that there is a chip shortage so the equipment will not be available until the fall.
- Ezell noted they received a letter from SRPC regarding the NH Ten year plan for transportation improvement projects. There is money available for improvements and it may be possible to get money for paving. The road agent needs to look at this. The online application is due by July 29<sup>th</sup> 2022.
- Caisse updated that it will be \$2500 more for an automatic projector screen vs. the current pull down screen which will be a pain to use. Caisse motioned to spend an additional \$2500 from the ARPA funds for an automatic screen. Ezell seconded the motion, all were in favor, motion passed.

**Committee Updates: -** Caisse noted that at the joint police meeting the chief asked for additional support for the July 4<sup>th</sup> pots and pans parade which was granted.

**Meeting Adjourned:** 7:27 PM. Motion by Caisse, second by Willard, all were in favor, motion passed.

**Next Select Board Meeting:** The next select board meeting will be held on Tuesday June 28, 2022 at 6:30 PM at the town Hall. Meeting minutes respectfully submitted by Carole Singelais

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