

**Temple Planning Board  
Minutes  
Tuesday, March 21, 2023  
7:00pm, Temple Town Hall Annex  
*Zoom Recording available***

**Present:** Christine Robidoux, Chair; Bruce Kullgren, Jr, Vice Chair; Murray Collette, Secretary; Keith Charlton; Alan Fox; George Willard, ex officio, Select Board; Russ Huntley, Alternate

**Absent:** Brian Kullgren

The meeting was called to order at 7:00pm.

**Approval of Draft Minutes of March 7, 2023 Meeting**

Minutes were discussed and Keith motioned to approve the minutes as amended. Murray seconded. Approved by a roll call vote with all in favor except Bruce who abstained.

**Invitation for Public Comment:**

Concerns were raised about the Invest NH HOP Grant survey including who can fill out the survey, how many entries per person, technical issues with the online version, availability of paper versions, definition of terms, and lack of accurate results. This feedback is valuable, and the survey was updated to include the Planning Board's email address so people can easily reach out with their questions. Residents are also welcome to ask their questions at the upcoming forum on April 4th.

**Old Business:**

1. InvestNH HOP Grant – Planning

Steering committee will meet Tuesday, April 4th at 5:30 pm, right before the Planning Board meeting. Ken Caisse has volunteered to be on it, and the Conservation Commission will be represented by Cathy Joly & Clay Lennartz.

a. Needs Analysis and Planning

- i. Survey Update - Flyers were handed out at town meeting and more will be available on Election Day. Printed versions will be available at the library and the town office. The survey will also be promoted on the town website and Facebook, and Christine asked the elementary school to share it with parents. Christine is forwarding residents' questions to Ivy so that improvements can be made to the live survey.

- b. Regulatory Audit - Carol Ogilvie and Ivy Vann will be done with the Site Plan and Subdivision review by the next Planning Board meeting.
2. Housing Forum(s) Planning Update  
Bruce met with Jessica Hipp about planning the forum. The room will be laid out with chairs in one or more circles. The presentation will cover “Zoning 101” as it pertains to housing, covering basic requirements such as lot size, frontage, septic, setback, well radius, and more. Recent subdivision plans will be shown to aid the explanations. Additional topics include the history of Temple’s zoning, ADUs, PRDs, workforce housing (Bruce would like Ivy to speak about this), site plan review, subdivision regulations, state mandates, and the process for ZBA special exceptions. Then the goal is to gather feedback from attendees to set the direction for future forums. Discussion of the Master Plan will be delayed until the second forum. Bruce will create the presentation, and Christine will create the agenda and update the flyer with the new time: the Planning Board business will be addressed in the first 15 minutes, with the forum commencing at 7:15.
3. NFIP – Preliminary FEMA Flood Maps
  - a. Ordinance Development Planning - No update.
4. Driveway Regulations - No update.
5. Tax Map Updates  

The budget was approved so this can move forward. Keith will collect all the electronic files from Carole Singelais, after they are officially shared with the Registry of Deeds, and ensure the tax maps are updated correctly. He expects this will take 6 weeks.
6. Master Plan Natural Resources Inventory Update - No update.

**New Business:**

None.

**Other Business:**

1. Town Office Filing Project - No update.
2. Reformatting Zoning Ordinance - No update.
3. Planning Board webpage review - This should be reviewed after elections.

#### 4. Upcoming Webinars/Conferences

- a. NH OPD Planning & Zoning Conference – Registration is open. Conference is April 29th online from 8:45 AM to 3 PM, and sessions can be viewed online later on NH OPD YouTube channel.
- b. Parking & Safety Forum – Thursday, March 30th at 7 PM

#### 5. Planning & Land Use Regulation publication

The hardcopy books have arrived. Keith is looking into the electronic version, and noted how valuable it is for quickly finding what you need versus paging through the book. However if only one person is allowed to have it, then legally can it exist in PDF format on the town website, or Carole Singelais Google drive?

George moved to adjourn the meeting, and Keith seconded. Approved by a roll call vote with all in favor. Adjourned at 7:39 pm

Temple Voting Day: March 28th 7 AM to 7 PM at Temple Town Hall

Parking & Safety Forum (CAC) – March 30th at 7 PM at the Temple Town Hall

Next Planning Board Meeting: Tuesday, April 4th at 7:00pm, Temple Town Hall

Planning Board Public Forum – Tuesday April 4th at 7 PM

Temple Town Hall

Introduction to Temple Zoning

#### Attachments:

- 1. NH OPD Planning & Zoning Conference registration information
- 2. InvestNH HOP Grant survey