## Stepping Stones Farm and Event Center Temple Planning Board Informal Site Plan Review Minutes: Saturday, January 9, 2021

Present: Bruce Kullgren, Jr., Chair; Allan Pickman, Vice Chair; Nicole Concordia, Secretary; Brian Kullgren; Randy Martin; Christine Robidoux; George Willard (Ex-Officio, Select Board); Ken Caisse, Select Board

The Meeting was called to order at 1:00pm

The Planning Board toured the property, located at 19 Putnam Rd., reviewing zoning ordinance compliance of plans for traffic flow, drainage and parking. The Board agreed with owner Isabella (Boo) Martin's parking, drainage and traffic flow plans. They requested a plot plan be drawn reflecting the specific plans described to them and seen by them. They agreed it could be an informally drawn plan on a town tax map.

Boo reviewed her plans for lighting the farm sign, the fence between the Lodge and the Barn, pillar lights for the main parking areas, soft white lights for several trees in the Lodge and Homestead lawn areas, along with existing flood lights on the Lodge, Indoor Arena, Barn and Homestead.

The Board requested cut sheets of the anticipated types of lighting, along with lighting designated by Will Wildes, master electrician, for the parking area.

Boo graciously gave the Board a tour of the barn which will be used for events, understanding that interior ordinance decisions are not within the purview of the Planning Board.

At a subsequent Board meeting on January 19<sup>th</sup>, 2021, Allan Pickman reminded the Board and and Boo that the ordinance requires a fire lane to the event barn, specifically a 25-foot-wide unobstructed lane, and a specification that no vehicles can be parked within 30 feet of the Barn during events. It was agreed these specifications should be included in these minutes.

The meeting was adjourned at 2:00pm

Respectfully submitted, Bruce Kullgren, Chair; and Rev. Olivia Holmes, Clerk