

TOWN OF TEMPLE, NEW HAMPSHIRE PLANNING BOARD

June 5, 2013
FINAL MINUTES OF PUBLIC MEETING

Board members present: Camilla Lockwood, Rose Lowry, Randy Martin, John Kieley, Mary Beth Ayvazian, Allan Pickman, and Ken Sullivan

Call to order by Lowry at 7:33 p.m.

Approval of Minutes: Motion by Kieley to approve the minutes of 5/15/13 as written, second by Lockwood, and so voted.

Master Plan update: Lowry encouraged the board to move forward with an update of the Master Plan this year. Two options for gathering data were discussed – one to establish roundtable groups of townspeople to work on specific chapters. The second was to review Master Plan documents from other towns for favorable structure and language, and then create a draft to be presented at a public forum. It was decided to utilize a bit of both methods and to refer to a previously established list of chapter topics. Sullivan made a suggestion to incorporate more visual aids such as charts, maps and graphs, and also advocated including a chapter on Broadband Technology. He also mentioned utilizing Plan-Link for information. It was decided each board member would research samples of well written Master Plans from other NH towns to review at the next meeting. A summer meeting schedule was also discussed, so an outline of the Master Plan revision would be ready by the time of the Harvest Festival in September. Also suggested was sending a letter to obtain input from those residents whose names had been included on a list of possible subject/chapter team leaders.

Election of officers: Motion by Kieley to re-nominate the existing slate of officers (Lowry as Chair, Pickman as Vice Chair, Martin as Secretary), second by Lockwood, and so voted unanimously.

Revisit lot line merger document: The board reviewed a lot line merger document for Ken Sullivan's property, which was noted to contain an incorrect date due to clerical error. After brief discussion, Kieley moved to re-file the Sullivan lot line merger document of 3/27/13 to reflect a correction in reference of Planning Board minutes from March 26, 2012 to March 21, 2012, as well as a reference to the book and page of the previously recorded document containing the incorrect date. The motion was seconded by Ayvazian, and so voted unanimously with Sullivan recused. A draft document will be created and Lowry will review and sign. Pickman noted the registry has new requirements to be met for documents that are to be recorded.

Robbins gravel pit status: Road Agent Tim Fiske asked that the board be advised that reclamation has been started at the gravel pit on Converse Road. Fiske has been checking on progress and indicated it is about half completed. He said he has made suggestions to improve drainage in the steeper areas. At some point PB members will have to inspect the reclaimed area to determine if it is completed to their satisfaction, after which they must send a letter to the Selectboard to authorize release of the landowner's reclamation bond.

LWES application form: Lengthy discussion involving: document format, fee structure, Site Plan Review regulations, cost of hiring experts, legal representation for the town during application process, checking with New Ipswich for their use of an application form, creation of a checklist, determining at what point an application is considered complete, allowing a developer to meet terms, considering status of transmission lines/facilities, and consulting Lisa Linowes about applications/fees. Kieley urged the board not to delay moving forward with this issue.

SEC hearing recap: Board members who attended the hearing shared their impressions.

Motion by Ayvazian to adjourn the meeting, unanimous second, and so voted at 9:22 p.m.

Minutes submitted by Betsy Perry

~ Next meeting is scheduled for Wednesday June 19, 2013 ~