

October 13th, 2022

5:30 PM

Mansfield Library Trustees Meeting

Present: Carter Sartell, Gretchen Whitcomb, Elizabeth Crooker, Camilla Lockwood
Phone: Brandy Urbon

I. Chair: Welcome and call to Order

II. Approval of Minutes

Gretchen motions to approve the minutes from September 8th, 2022 minutes as is, and Cam seconds, all agreed.

III. Director's Report

Circulation

Our circulation continues to outpace last year. We have already seen a more than 30% increase in check outs from last year. Our Storytime-to-Go bags continue to circulate well, and we added a space-themed bag last week.

Preschool Storytime

We resumed storytime on September 16. Many new (to us) families are joining us, and we have between 2 and 9 children attending each week. We will continue to meet outside until it becomes too cold. We will hold storytime weekly through December 9 and then take a break through the holidays.

Harvest Festival

Traffic was slow around our table, but we did issue 4 new library cards.

Programming

- We are currently holding a Halloween coloring contest. Coloring sheets are due Oct. 24 and winners will be announced on Halloween. We will be participating in Trunk or Treat on Oct. 30, and I've been invited to participate in the trick or treating event at TES on Monday, Oct. 31.
- November will be DINO-vember with dinosaur related storytime and other activities throughout the month.
- A Visit from Abraham Lincoln will be held on Tuesday, November 29 at 6:30 p.m. in the town hall.

Other Activities

We are still in the midst of a major weeding of the adult fiction. We are trying to keep the bench area clear, but the books are piling up so if anyone is going by Goodwill, we would appreciate any help carting books away.

We hosted the Nubanusit Co-op on Wednesday, September 14. About a dozen librarians from area libraries attended. The next meeting is Thursday, Oct 13 in Rindge. I plan to attend. I plan to attend the CSLP (Collaborative Summer Library Program) Summer Symposium (virtual) on Thursday, Dec. 8.

Application for the Temple Anniversary Fund grant was submitted September 17. The anniversary fund group meets next on Oct. 20.

Election Day

I would recommend closing the library on Election Day as parking will be an issue. All agreed.

IV. Treasurer's Report

NH PDIP balance remains the the same with a change in interest only.

Beth used some of the funds reimbursed to us for a \$20 purchase from Lakeshore

Gretchen mailed the \$240 check and form to the NHLTA for our dues but they have not cashed it, it should come out in the following statement.

V. 2023 Budget

The 2023 budget was discussed and was increased overall by 6.5 %, this number is not final as it does not include the library director's raise which requires further discussion.

Cam to motion to exit public meeting and motion to go into non-public session to discuss personal payroll per RSA 62. Gretchen seconds, all agreed.

Gretchen motions to exit the non-public session Cam seconds, all agreed

VI. Other Business

A. Security System - Currently waiting on the estimate, will discuss in the future if necessary

VII. New Business

VIII. Date for next meeting: November 10th, 2022 at 5:30

IX. Adjourn - Cam motions to adjourn at 6:37, Gretchen seconds, all agreed