

Notice of Public Meeting

Trustees of Mansfield Public Library

Thursday, September 9, 2021, 5:00 PM

Meeting will be held in the town hall annex. Masks will be required.

Agenda:

(The order of agenda items may be changed during the meeting)

I Chair:

Welcome and call to Order

II Approval of Minutes

III Elizabeth Crooker's report:

Grant Updates

The reimbursement paperwork for the ARPA grant has been submitted and accepted. We can expect payment by September 29. All items purchased have been added to the catalog and are ready to be checked out.

The book order for the CLiF Rural Grant has been submitted. I'm working with TES to find a time to hold the fall event. (No money will be passed back and for this grant. CLiF pays for the books/services directly.)

I received a scholarship to attend the New England Library Associate Fall Conference (more than \$250 in registration fees are covered). The conference consists of both virtual and in-person events. I'll be attending the in-person portion at Holy Cross College on October 18.

We received a \$300 Storywalk Week Grant, which can be used to hire a storyteller/presenter. We chose cartoonist Marek Bennett, who will give a virtual comic book workshop on Saturday, November 13.

I have submitted the paperwork for the 250th anniversary fund. The grant would cover the cost/shipping/and installation of an outdoor bulletin board.

Summer Reading – more than 30 adults and children participated in summer reading and more than 250 books were read. Our “No Two Tails Alike” event was attended by about 30 people.

Fall Storytime will kick off tomorrow. We will hold the event outside until it is too cold. Cecile will cover the desk while I am outside running the program.

Mailing/survey has been delivered. Savron did a great job and added the Mansfield sign to the top of the mailing to make it more aesthetically pleasing. It would be great to add the cost of a mailing to the annual budget. We could use it to promote an event or programming. Surveys are also available at the front desk.

October is "Food for Fines" month. We will be collecting food for the Faith Food Pantry while encouraging patrons to return overdue materials.

Circulation: Our August circulation numbers were very strong. We had 339 checkouts, which is the first time we have crossed the 300 threshold since before Covid-19. The library is busy. Very few people are making appointments, but the red/green sign is working and there are times people must wait to come in. As of October 1, we will be going back to our pre-Covid-19 hours. I am hoping expanded hours will help alleviate bottlenecks of patrons wanting to come in.

IV Treasurer's Report:

Library date with BAC is November 10, 6:00 PM
Discuss proposed budget with Library Director

V Other Business:

Honey: JUBS report
Landscaping
Finalize plans for Harvest Festival (9/19)

VI Old Business:

IX Date for next meeting is October 14, 2021, 5:00 PM

IX Adjourn
