

**TOWN OF  
TEMPLE, NEW HAMPSHIRE**

**Final Minutes**

**CAPITAL IMPROVEMENT COMMITTEE**

Meeting held on January 16, 2012

**Committee present:** Mary Beth Ayvazian, Charlene Eddy, Connie Kieley, Dave Martz, Barry West

**Absent:** Tedd Petro, Paul Martin

**Call to order at 7:32 pm** by D. Martz, Chair.

**Minutes:** MB Ayvazian moved to accept the minutes of 01-09-2012 as written. Second by C. Eddy. Voted in the unanimous affirmative.

**Spread Sheet** – Reviewed and amended.

**Narrative** – Reviewed and amended. Conclusion written by D. Martz amended and included in the Final Doc – *see addendum: 2012CIPNarrativedraft5final.doc*

**Motion:** C. Kieley moved that the *Inventory of Existing Equipment* section of the Narrative be deleted for publication purposes only. Second by B. West. Discussion regarding the purpose and accuracy of the Inventory Sheet. It was agreed to review this document in the Fall of 2012. Items on the Inventory Sheet that need to be addressed are: the Street Sweeper, the Cascade System, Crown Victoria police vehicle, and the Ballfields # 1 and #2. Voted in the unanimous affirmative.

**Motion:** MB Ayvazian moved to accept the Spread Sheet and Narrative as amended to Second by B. West. Voted in the unanimous affirmative.

It was agreed by the Committee to have P. Martin paginate. D. Martz will email P. Martin asking him to Reply All regarding his availability to complete the pagination before this weekend so that we all may have time for a final review. The committee also agreed to allow P. Martin to make insignificant edits. If substantive changes need to be made the Committee will meet next Monday, January 23, 7:30 in the annex to review the changes.

B. West agreed to prepare the Final Spread Sheet. It was agreed to have B. West reduce the number of columns for the purpose of clarity and easy readability.

**Report for Town Report:** Reviewed and amended.

**Motion:** C. Kieley moved to accept the amended Town CIP Report. Second by MB Ayvazian. Voted in the unanimous affirmative.

D. Martz will submit this report to Deb Harling.

**Next Meeting:** It was agreed that the Committee would meet in April or May to:

1. Recommend appointments to the 2012/2013 CIP Committee
2. Finalize the Doc - *TOWN OF TEMPLE CAPITAL IMPROVEMENTS PROGRAM FOR 2012-2021 CAPITAL PROJECT QUESTIONNAIRE*
3. Set 2012/2013 Schedule

Moved by MB Ayvazian to adjourn at 8:49. 2<sup>nd</sup> by C. Eddy. Voted in the unanimous affirmative.

Minutes submitted by Connie Kieley

**Next Meeting: TBD**

*Capital Improvement Committee Meetings 2011*

*7:30 p.m.*

*Town Hall Annex*

*(1<sup>st</sup> and 2<sup>nd</sup> Monday of the month*

*Holidays adjusted)*

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<i>Dates</i>	<i>Agenda</i>
<i>May 21</i>	<i>Election of Officers and Review of Draft Policy</i>
<i>Sept. 12</i>	<i>Library, &amp; Fire</i>
<i>Sept. 19</i>	<i>Highway &amp; Cemetery</i>
<i>Oct. 3</i>	<i>Town Government - Police - Animal Control</i>
<i>Oct. 10</i>	<i>Work Session</i>
<i>Nov. 7</i>	<i>Work Session</i>
<i>Nov. 14</i>	<i>Work Session</i>
<i>Dec. 5</i>	<i>Work Session</i>
<i>Dec. 12</i>	<i>Work Session</i>
<i>Jan. 9</i>	<i>Work Session</i>
<i>Jan. 16</i>	<i>Work Session</i>

*Recreation – to be rescheduled*

