

**TOWN OF
TEMPLE, NEW HAMPSHIRE**

Final Minutes

CAPITAL IMPROVEMENT COMMITTEE

Meeting held on September 10, 2012

Committee present: Connie Kieley, Gail Cromwell, George Willard and Mary Beth Ayvazian

Absent: Barry West, Tedd Petro, and Charlene Eddy

Guest: Police Department – Police Chief Jim McTague, Animal Control – Jennifer Rheaume, Recreation Department - Matthew Cabana, Joe Cournoyer and Ken Carpenter

Call to order at 7:25 pm

Officer Selection:

M. Ayvazian motioned to nominate Connie Kieley as CIP Chair, and G. Cromwell provided the second. The motion carried unanimously.

G. Cromwell motioned that CIP secretarial duties be conducted on a rotational basis by alpha. M. Ayvazian provided the second and the motion carried unanimously. M. Ayvazian is to take minutes for this meeting.

Police Department – Jim McTague: At the request of the CIP, Chief McTague attended to present the police department needs for FY 2013 and beyond. He indicated that police vehicles would need to be replaced at a total estimated value of approximately \$35,000 per vehicle. Temple's share of the cost is 38%. The Police Department expects to purchase new vehicles in 2013, 2015 and 2018. Temple's cost of the new cruiser to be purchased in 2013 is approximately \$19,000. The Department will need to request this through a Warrant Article.

Chief McTague indicated that he will be drafting a warrant article to replace department weapons such as the Smith & Wesson semi-automatics which are 20 years old. He indicated that 10 of these weapons will have to be replaced at \$1,000 each minus the trade-in value (approximately \$200 to \$300 per gun) of the current inventory of guns. The Department will also need to replace 9 tasers which were purchased in 2006 with a grant. The tasers have a 5 year life expectancy and so will need to be replaced. The tasers cost approximately \$800 each.

Animal Control – Jennifer Rheaume

Jennifer Rheaume, Animal Control Officer indicated that the current needs for animal control will include a 10 x 10 chain link kennel to house dogs that are found running loose until either their owners can be found or suitable placement is found for them. Currently, the needs are being met via crates that J. Rheaume has installed in her retail pet shop, however she anticipates that there will be a need for a larger facility. G. Cromwell mentioned that the town of Swanzey has a large and clean facility where stray animals can be brought. J. Rheaume stated that, although, that might fill the need in the long run, NH law requires any animal control officer to house the "stray" for 7 days in the town and it is this requirement that calls for a solution within the town

of Temple. After the 7 day period, the Animal Control Officer can bring the animal to any facility of his/her choosing. J. Rheume agreed to approach the idea of building a town kennel modestly and in step-by-step increments as needed.

Recreation Department - Matthew Cabana, Joe Cournoyer and Ken Carpenter

The recreation department shared a future wish list for town recreation which includes a town pool, a memorial field back stop and annual maintenance work. The improvements necessary to keep the baseball field in good working condition not only includes the annual maintenance to re-seed the grass, but also includes daily maintenance which might cost the town > \$5,000 per year for labor and materials.

C. Kieley suggested that the Recreation Department contact the SelectBoard to request an increase in its annual budget to account for the realistic maintenance needs. G. Cromwell suggested that the Rec Department distinguish between the annual budget and capital costs/improvements and obtain realistic figures for its capital costs/improvements to discuss at next meeting with the Recreation Department on November 5, 2012.

Moved by MB Ayvazian to adjourn at 9:15. 2nd by G. Willard. Voted in the unanimous affirmative.

Minutes submitted by MB Ayvazian, October 1, 2012

Next Meeting: September 17 at 7:30 in the Annex

**TOWN OF TEMPLE
CAPITAL IMPROVEMENTS PROGRAM FOR 2013-2022
CAPITAL PROJECT QUESTIONNAIRE**

Instructions and General Requirements: Capital Projects are defined as those costing \$5,000 or more / with a projected lifespan of 5 years or more. **Entities requesting capital expenditures from the Town of Temple bear the responsibility of providing updated, reliable cost estimates and other critical information concerning their project proposals.** A department's failure to provide this information may cause its project submission to be determined ineligible by the Capital Improvements Committee. In order to be considered eligible, all proposals must be accompanied by the required answers to all inquiries made below. Incomplete responses or omissions of responses may cause projects to be excluded from the Capital Improvements Plan. If possible please send electronically to:

Clamor2248@aol.com.

1. Department: *Temple-Greenville Police Department*

2. Department Head(s): *Jim McTagre*

3. Project: *Cruiser Replacement*

4. Identify the year(s) in which you expect this project to be undertaken.

☒ 2013 ☐ 2014 ☒ 2015 ☐ 2016 ☐ 2017 ☒ 2018 ☐ 2019 ☐ 20??

Estimated total cost of project in 2012 dollars: *35,000 per vehicle Total cost 38%*

6. Indicate how you expect this project to be funded. Provide additional detail as appropriate (e.g., matching funds required for a grant). Please note: The Board of Selectmen make all final funding determinations.

☒ Budget ☐ Capital Reserve ☐ Bond ☐ Grant ☐ Lease-to-purchase

☐ Donation ☐ Other (explain - such as off setting funds from the State for bridges)

7. If existing equipment or infrastructure is being repaired/replaced, describe its present condition (age, model year, past repairs, reliability, efficiency, etc.).

2005 - Nissan Pathfinder (Scheduled for Repl. 2013)

2007 - Nissan Pathfinder (Scheduled for Repl. 2015)

2010 - Ford Explorer (Scheduled for Repl. 2018)

Our 8 yr replacement plan is far greater than all neighboring depts who have 2-4 year repl. plans

8. Indicate whether this project would maintain the current level of service or whether it would expand/upgrade the level of service.

☒ Maintain

☐ Expand/Upgrade

Explain:

9. Provide a narrative justification for this project (e.g., how it would maintain or enhance service quality, expand capacity, improve operational efficiency, promote public health and safety or satisfy legal requirements).

Regular replacement of cruisers is necessary to the safety of the public and our employees.

10. Priority Ranking

☒ Need
Needed

☐ End of useful/reliable life

☐ Vision

☐ Safety

☐ More Research