

Budget Advisory Committee
Town of Temple, NH
Meeting Minutes

9:00 AM, 9 September 2020, Remote Access via Zoom

1. Scholl read the State of Emergency Order Checklist allowing electronic meetings under Right-to-Know law.
2. Call to Order and Roll Call 9:00 AM
Gary Scholl, John Kieley, Gail Cromwell, Tim Fiske, Christine Robidoux, Bill Ezell, Mike Darnell
3. Review of Minutes Motion to approve from Cromwell, Second by Ezell, 6 approval, Robidoux abstention.
4. Discuss August Reports – Gratitude to Darnell for his work on it.

Operating expenses 64%, 2/3 of way through the year. Items of note:

- a) Operating slightly below, however additional first responder payments from the state. Fire Dept submitted grant requests which were pre-approved to cover expenses.
- b) Welfare payment \$900 for August, keep an eye in the future. Kieley check in with Welfare Director to see if ongoing through the rest of the year.
- c) Highway warrant articles not deposited yet, BAC recommended to SB. Ezell will follow-up with SB Board Assistant. Paving in 2020 will be slightly above estimate. Recommendation to take funds out of reserve to cover. Scheduled to pave Main St late this month. Sand/Sealing later on this month or early October, as well.
- d) Charities have also not been paid. SB is taking care of it.
- e) Kieley recommends we look cash flow projection through the end of the year including warrant articles, ConVal payments, welfare, and any income from the state. New tax bills coming up, we should continue to keep a close eye on that throughout the rest of the year.
- f) Cromwell requests income be included in the budget statements to help us monitor going forward.
- g) Fiske reports that Road Agent bought mower for about \$1000, that warrant article is completed.

Scholl believes we will be OK on cash flow for 2020, however we should continue to monitor with the SB.

5. Discuss schedule for the year for budget meetings.

- a) Robidoux to follow-up with Auditors to schedule a meeting.
- b) Scholl will send out draft of schedule and committee assignments for review.
- c) Scholl suggests standardized protocol for committees and departments for zoom meetings. Send prep materials ahead of time to structure for efficiency that would include current budget year and columns for next year.

Scholl will send sample of reports to committees for review

New Business

Broadband Update from Robidoux:

TCPC Broadband committee is moving forward with RFP for town-wide fiber buildout. We are proceeding toward a Bond Warrant Article in March, however state CARES Act grant funding for broadband may become available before March. If it does we will be ready to apply.

Ezell, Cromwell motion to adjourn. Unanimous approval at 9:41 AM.

Attachments:

2020_08_31 Chart BAC Cash Flow Report

E-mails since last meeting available upon request:

2020_08_07_Email_TreasurerTDBank_Scholl

2020_08_11_Email_SBLetter_Scholl

2020_08_17 BAC Letter to SB

2020_08_17_Email_SBRecommendations_Scholl

2020_09_01_Email_AugReport_Scholl

2020_09_01_Email_Cash_Allen

2020_09_02_Email_TDBank_Scholl

2020_09_03_Email_TDBank_Allen

2020 Cash on Hand

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Citizens Starting Balance (Actual)	\$ 15,603.36	\$ 64,382.88	\$ 52,096.32	\$ 526,408.13	\$ 639,009.78	\$ 258,367.00	\$ 297,998.60	\$ 401,298.20	\$ -	\$ -	\$ -	\$ -
Citizens Ending Balance (Ledger)	\$ 22,151.52	\$ 12,916.72	\$ 483,770.01	\$ 632,716.17	\$ 252,572.24	\$ 269,252.34	\$ 371,729.79	\$ 331,417.47	\$ -	\$ -	\$ -	\$ -
Transfer to NHPDIP	\$ -	\$ -	\$ -	\$ 250,000.00	\$ 300,000.00	\$ 1,200,000.00	\$ 350,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from NHPDIP	\$ 268,833.17	\$ 228,833.17	\$ 768,833.17	\$ 668,833.17	\$ 218,833.17	\$ 218,833.17	\$ 218,833.17	\$ 218,833.17	\$ -	\$ -	\$ -	\$ -
NHPDIP Dividends Earned	\$ 2,375.69	\$ 1,856.34	\$ 1,258.14	\$ 162.83	\$ 159.54	\$ 241.46	\$ 376.61	\$ 169.44	\$ -	\$ -	\$ -	\$ -
NHPDIP Ending Balance	\$ 1,500,577.30	\$ 1,273,600.47	\$ 506,025.44	\$ 87,355.10	\$ 168,681.47	\$ 1,150,089.76	\$ 1,281,633.20	\$ 1,062,969.47	\$ -	\$ -	\$ -	\$ -
Total Cash Balance	\$ 1,522,728.82	\$ 1,286,517.19	\$ 989,795.45	\$ 720,071.27	\$ 421,253.71	\$ 1,419,342.10	\$ 1,653,362.99	\$ 1,394,386.94	\$ -	\$ -	\$ -	\$ -

