

TOWN OF TEMPLE, NEW HAMPSHIRE  
BOARD OF SELECTMEN  
MINUTES OF PUBLIC MEETING

**March 6th, 2018  
Town Hall Annex**

Select Board members present: G. Cromwell, B. Ezell, and K. Caisse

Call to order by Ezell at 6:31pm

**2017 Town Reports:** Printed copies are in and will be distributed.

**Town Voting/Meeting Preparations:** Review of Town Meeting template for Town Meeting protocol.

- Assigned Cromwell and Caisse by Article.
- NOTE: Selectman Ezell, will not be present for the Town Meeting on Saturday March 17<sup>th</sup> due to a family commitment. But, Ezell will take the morning coverage shift on voting day March 13<sup>th</sup>.
- S. Cullinan confirmed set-up schedule and volunteers will be available to assist.

**Action Item A:** G.Rae to complete the form and e-mail to the moderator.

**Occupancy Permit:** 2013 building permit for Eric Staplefield submitted as completed and Occupancy permit issued for his single family home at 82 Howard Hill Rd.

**Veteran's Credit application:** Letter from Avitar reviewed for Nutting Revocable Trust. To fully process the elderly exemption portion of the request, Form PA-33 will be sent to Joan Nutting.

**Action Item B:** mailed to Joan by G.Rae.

**Building Permit Question:** Does an iron pipe being installed for a cook stove need a building permit. No, it does not.

**Action Item C:** G.Rae to notify Wetherbee, LLC.

**Review of E-Alerts sign-up and website card template for residents:** Make slight modifications and print 400 cards to be available at Elections and for Town Meeting. (supplies, in stock)

**Action Item D:** G.Rae to print and cut in office.

**Facebook Temple, NH Area group, continued discussion:**

- Cromwell shared her continued concern that G.Rae posts informational material for town residents, especially during working hours. G.Rae will stay as a co-administrator on the page but agrees not to post during her working office hours.
- Marilynn Acker-Ezell has added a disclaimer on her page where it states definitively that this Facebook group is NOT affiliated to the Town of Temple officials in any way.
- Cromwell expressed her desire to focus on building communications with town residents through the Town's webpage: [www.TempleNH.org](http://www.TempleNH.org). There will be a push to get the E-Alert subscribe list increased. The webmaster will track new subscriptions as the

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lists are being gathered through election time. Also, Webmaster is the point-person for all news updates and announcements for the webpage. Ezell and G.Rae can post but it's best to funnel all requests through Alanna Casey.

**Notary Service for Temple:** G.Rae has received the approved notice back from the State of NH, Department of State authorizing her to become a Notary Public.

- The town will offer this service free at the municipal building during G.Rae's working hours.
- Once the needed supplies are ordered and received, a notice will be posted on the website of the service.

**Motion made to authorize up to \$100 expenditure for G.Rae to purchase the necessary seal and supplies to begin offering this service to residents, by Ezell, seconded by Cromwell and all in favor.**

**Public Comments:**

- Heidi Jordan complimented Cromwell on the newspaper article concerning the ConVal School budget.

**Vouchers:** Signed

**Meeting Minutes:**

- February 27th Meeting, motioned for acceptance **as amended** by Caisse, seconded by Ezell, all in favor.
- February 27<sup>th</sup> SB2 Hearing, motioned for conditional acceptance pending review of the merged suggestions created by Cromwell from Ezell, seconded by Cromwell, Caisse abstained from voting.

**Action Item E:** G.Rae to make the suggested merge and e-mail to the BOS immediately for review.

**Action Items:**

- A. G.Rae to complete the form and e-mail to the moderator.
- B. PA-33 form mailed to Joan by G.Rae.
- C. G.Rae to notify Wetherbee, LLC.
- D. G.Rae to print and cut the website postcard in the municipal office.
- E. G.Rae to make the suggested minutes merge and e-mail to the BOS immediately for review.

**Meeting Adjourned:** 7:16pm, motioned by Caisse, seconded by Ezell, all in favor.

**Next Meeting:** Tuesday **March 27th 6:30pm** Town Hall Annex.

Meeting minutes respectfully submitted by Gretchen Rae, Assistant to the Select Board.