

Minutes, Selectboard Meeting, December 5, 2017

Present: G. Cromwell, B. Ezell, and K. Caisse

The meeting was called to order at 5:30 p.m.

1. The 2017 Tax Warrant was signed and the Letter to Taxpayers approved. Gretchen will send an email to everyone when the letter is ready to be signed on Wednesday morning. This needs to be done ASAP so the tax bills can go out.
2. Motion by Cromwell to approve the request by the Temple Democrats to install a lighted holiday tree in front of the library at their expense. Second by Ezell, all in favor. They expect to have a lighting ceremony on Sunday December 10 at 6:15 p.m.
3. Application was approved for the January 1 Annual Souhegan Lions' Club Chip Race, with the Town Hall use fee waived. Proof of insurance to be received from Michele Siegmann.
4. A list of questions was prepared for Bill Ezell to discuss with Rose Lowry regarding the preparation and printing of the annual town report.
5. It was noted that George Willard has donated 2 lockable file cabinets (each 2 drawers) to the town office. The cabinets have been received but the select board will schedule a meeting later to transfer current locked contents to the new cabinets. Ezell to prepare a letter of thanks.
6. Motion by Cromwell, second by Caisse, to purchase the Quickbooks software program specified by our bookkeepers. All in favor. The purchase should be made as soon as possible to facilitate the end of year transfer to the new system.
7. The Marsh situation was noted with a possible RSA pertaining to antique vehicles. Gail to draft a description of the visit and our questions for our town attorney, to be circulated to the select board for comment, additions, etc., before being sent.
8. Public Comment: Honey Hastings noted that the Tai Chi class has frequently observed that the heat has been left on overnight in the town hall. Ezell volunteered to check the timer. Gretchen is to be asked to remind all users of the town hall that they will be held responsible for the heating bill if they fail to lower the heat as requested (there is a visible note on the door.)

Additional comment from Paul Jordan regarding the question of requiring signed complaints for zoning violations. Ezell will contact NHMA and we will discuss zoning at the next meeting.

The meeting adjourned at 6:03 p.m.

Minutes submitted by: Gail Cromwell