

TOWN OF TEMPLE, NEW HAMPSHIRE  
BOARD OF SELECTMEN  
July 8, 2014  
FINAL MINUTES OF PUBLIC MEETING

Board members present: Gail Cromwell, John Kieley, George Willard

Call to order by Cromwell at 5:30 p.m.

Paperwork: Signed building permit applications for the following: Nancy Moore, M 08 L 047 – inground pool; Houck, M 02 L 080 – single family residence. Hold application for Connolly, waiting for confirmation regarding site plan review for agriculture. If Attorney states no site plan review needed BOS will come in and sign. Signed forfeiture list for unlicensed dogs for the Town Clerk.  
Reviewed and signed vouchers.  
Signed the junkyard license for Douglas Guy, Jr.  
Signed letter to Primex requesting a check for a credit balance.  
Signed intent to cut for Schaefer, M 03 L 012.

Zoning Board of Adjustment: John Pierce, Chairman of the ZBA, requested appointment of the following: Mary Beth Ayvazian to a 3 year term as an alternate, Randy Burnham to a 3 year term as a full member and Tim Winship to a 3 year term as an alternate. Move by Kieley, second by Willard to re-appoint Mary Beth Ayvazian as an alternate member of the ZBA for a 3 year term ending March 31, 2017 and voted in the unanimous affirmative.  
Move by Kieley, second by Cromwell to re-appoint Randy Burnham as a full member of the ZBA for a 3 year term ending March 31, 2017 and voted in the unanimous affirmative.  
Move by Kieley, second by Willard to appoint Tim Winship as an alternate member of the ZBA for a 3 year term ending March 31, 2017 and voted in the unanimous affirmative.

2014 Revaluation: Mark Stetson of Avitar Associates met with the Board to give an update on the status of the 2014 revaluation. Stetson stated that field reviews have been completed and he is working on values. Stetson is using sales from 4/1/12 forward, there are approximately 15 sales. Stetson informed that Board that it appears land values will stay about the same, building values may be reduced slightly. Stetson explained that Avitar is looking at driveway surfaces, topography and trying to take the subjectivity out of the view assessment. They will be looking at the width, depth, distance and subject matter on views. Stetson also mentioned that the methodology for the Stonegate Farms assessments has been changed.

Preliminary notices of assessment will be sent out within a week. Avitar will take telephone calls for 3 days to set up appointments for the informal hearings. The informal hearings will be held August 7<sup>th</sup> and 8<sup>th</sup>.

Abatement Recommendations: The Board questioned Stetson on the Barrett and Marr/Hansen 2013 abatement recommendations. Stetson informed the Board that the assessment must reflect the condition as of 4/1 of the tax year. If the Assessors are able to conduct an interior assessment and find that conditions are “overstated” or “understated” they must reflect those conditions. Stetson also informed the Board that the Wolfe’s had appealed the abatement denial to the BTLA.

Move by Kieley to approve the 2013 abatement application for Barrett, M 08 L 036, second by Cromwell and voted in the unanimous affirmative.

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Move by Kieley to approve the 2013 abatement application for Marr/Hansen, M 07 L 039, second by Cromwell and voted in the unanimous affirmative.

Converse Road Bridge: Bob Durfee of Dubois & King and Tim Fiske, Road Agent met with the Board to discuss the Converse Road Bridge project. Durfee informed the Board that the State of NH-DOT has approve the bid for construction and authorized the town to issue a notice of award to Cold River Bridges LLC. Cromwell signed the notice of award as Chair. Durfee will forward the notice to Cold River Bridges and the State of NH-DOT. The contractor will need to execute three originals of the contract, must prepare and submit performance bonds and payment bonds and a certificate of insurance. Durfee will set up a pre-construction meeting.

Durfee, Fiske and the Board discussed the construction engineering contract. Durfee had prepared a specific scope and fee for the project, which he explained to the Board. Durfee stated that he had budgeted for the worst case scenario. Dubois & King will invoice on a time and materials basis, if the construction progresses without problems the construction engineering will cost less than budgeted. There was discussion on whether the State DOT will accept the proposal and if there are contingencies if something happens and the project runs over budget. Kieley stated that the town would need to find the funds, it would not be possible to leave the bridge work incomplete. Fiske recommended that the Board sign the proposal and send it to the State DOT. Move by Kieley to accept the 7/8/14 proposal from Dubois & King in the amount of \$52,200.00 for construction engineering for the Converse Road Bridge project and submit the proposal to the State of NH-DOT, second by Willard and voted in the unanimous affirmative. It was agreed to set the pre-construction meeting for 7/22/14 at 4:00 pm.

Minutes: Move by Kieley to approve the 6/24/14 minutes as amended, second by Cromwell and voted in the unanimous affirmative.

Committee Updates: Broadband Committee – the Board reviewed and approved a letter to residents stating that the broadband project is complete.

Miscellaneous: Tim Fiske informed the Board that the Town Hall had run out of oil. The hot water in the annex is run off of the furnace. Fiske suggested leaving the furnace off in the summer and just turning it on when there is a function that may require hot water. Dick Benotti and Fiske recommended returning to a company that will automatically deliver the oil. The Board asked how it had worked calling Haffner's for oil and Fiske said that it had worked, but the possibility existed that he or Benotti would forget to check the oil tank during the winter and it would run out of oil. The Administrative Assistant will obtain bids from companies that will do automatic oil delivery. There was discussion about the door on the annex being left open a few time during the winter. Benotti will look into installing an automatic door closure.

Fiske informed the Board that Bruce Fox has officially retired as of July 7, 2014 and asked if the Board would like to have a retirement party and if so, when? Kieley suggested after Labor Day due to the fact that so many people are on vacation during the summer months. Benotti suggested that the Board could ask the Ladies Aid to provide food.

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Fiske informed the Board that he has received six applications for the Truck Driver/Laborer position left vacant by Bruce Fox's retirement. Fiske would like to review these applications and make a recommendation to the Board at the July 22, 2014 meeting. Fiske would like the prospective employee to be able to give a current employer two week notice and start work in Temple sometime in August.

The Board reviewed the 2009 boundary survey of the Mazza property and discussed the problems with the survey as compared to the 2006 boundary survey recorded at the Hillsborough County Registry of Deeds by the Mazzas. The Administrative Assistant will look for the Jordan subdivision map.

Move by Kieley to adjourn, second by Cromwell, and so voted at 7:53 p.m.

Minutes submitted by Debra Harling

*~ Next meeting scheduled for Tuesday, July 22, 2014 at 5:30 pm ~*