

Temple Town Hall Advisory Committee (TTHAC) Meeting
Draft Minutes
May 8, 2017

Present: Ron Pulos, Dick Benotti, Tedd Petro, Connie Kieley, Sydney Thomas.
Absent: Julie Middleton

This special meeting was called to order at 11:04 am.

1. Update policies regarding use and cleaning of Town Hall & Annex

- a. Signage agreed to by the committee and subject to BOS approval will include the statement: *“Failure to comply with policies may cause the forfeiture of the damage/cleaning deposit and/or loss of privileges to use the building.”*

2. Town Hall Policies, Rules & Regulations

a. Update/clarify Town Hall Rules, Regulations & Pricing document

- i. Discussion re the complexity of the present pricing form. It was suggested just one set of prices for rental of the entire “Town Hall Building” (main hall & annex) be established, with an “All-Day” charge of \$275 for Temple residents and \$450 for non-residents.
- ii. Members determined that pricing for rental of the Annex rooms should remain unchanged for residents (\$50/\$90 half/full day per room) and non-residents (\$75/\$125 half/full day per room). The separate “not-for-profit” rates, however, should be eliminated.
- iii. It will be noted that the BOS has the authority to adjust or waive rental fees on a case by case basis, if an application requesting special pricing is presented to them with sufficient justification.

iv. Recommended Amendments to TH Fees, Rules, Regs & Reserv Form Documents:

- 1. Page 1. The TTHAC is recommending the pricing schedule be simplified with regard to rental possibilities. The whole building is one fee and the annex meeting rooms can be rented singly by the half day
- 2. Page 2. #6 Main Hall only deposit removed
- 3. Page 2 #7 removed Containers for recycling available and added clause about lose of use for non compliance with policies
- 4. Page 3 #9 bullets reordered and insurance clause added.

5. Page 3 #13 removed qualification that only allowed for signage to be displayed "on the day of use"
 6. Page 3#15 2nd bullet regarding wedding etc parties removed
3. Kieley also suggested we request that BOS 1) provide all members of the TTHAC with keys for the main hall coat closet and 2) approve professional painting of the Main Hall trim below the chair rail.
 4. A motion was made by T. Petro to present to the BOS all of our recommended Town Hall document amendments and changes, request we be provided keys to the vestibule closet and discuss painting section of Main Hall with them.
Seconded by S. Thomas and unanimously approved.
 5. Meeting adjourned at 12:17

Respectfully submitted,
Connie Kieley