

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

**Tuesday, November 26, 2019**

**Town Hall Annex**

**6:30 PM**

Select Board members present: G. Willard, B. Ezell, and K. Caisse

Meeting called to order by Ezell at 6:30 PM

- **Public Comment**
  - **No Comments**
- **Non-Public Session**
  - **None**
- **Old Business**
  - Employee Manual Review
    - **Bill Ezell said final draft is done but not reviewed yet.**
  - New Phone System for Municipal Building
    - **Bill Ezell said that the phone system is at Municipal Building but not installed yet due to Thanksgiving holiday and staff needs time to set up voice mail.**
  - Cemetery Funding
    - **Nothing new to discuss.**
  - Marsh Litigation
    - **Nothing new to discuss.**
  - Creation of Town Policies and Procedures Manual for town financials
    - **Have draft, need to review.**
  - Town CIP needs for 2020 budget development
    - **Ken Caisse stated that the Fire Department needs a new thermal imager but is not sure where it is at and that the Highway's new truck needs to come early but not sure why.**
  - Municipal Building Repairs
    - **Board discussed need to have someone that can clear sidewalks here and at town hall. It was suggested by 2 people to hire someone to clear. Ken Caisse said we should ask Kent Perry for recommendations. He said that he knows**

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

they have summer staff. Board and public suggested part time workers that could be hired to shovel as well as someone who lives in town that could assist that has a CDL until 3rd Highway Department person is hired. Ken Caisse said they need to figure out if we have budget money for this and that it is something needed until the Highway Department can get their 3<sup>rd</sup> man up and running. The Library, Municipal Building and front stairs of Town Hall need to be done. Bill Ezell noted that the sidewalk here at Town Hall is supposed to melt off itself.

Connie Kieley said that the Highway Department has always plowed the municipal building and questioned how long would it take for them to get out of their truck to shovel? Ken Caisse said that it is a timing issue and that they need to get primary roads cleared first and roads cleared for school busses. Connie said that in the past it did not seem like a problem and questioned whether it is becoming a bigger issue than it should be. Ken said that in the past the Highway part timer was called in which was him and we do not have any part timers at this time. Bill Ezell said he would talk to Kent Perry about this situation. Ken Caisse said that the only other issue is that the part timer needs to fill out all the necessary paperwork, needs CDL and he would talk to Kent to see where he is at with hiring a third person for Highway Department.

- **New Business**

- Animal Control Officer – discussion with Jennifer Rheume of budget/expenses
  - Ken Caisse discussed invoice for 20 ton of hard pack for the dog kennel submitted by Jennifer Rheume for reimbursement of this expense that she paid for. Ken Caisse said that 20 ton was an excessive amount for a dog kennel. Jennifer Rheume said that she ordered 10 ton but 20 ton was delivered. She said that this was not a foreseeable expense until she added 2 chain links to the kennel. Ken Caisse explained that the issue is that there is not money budgeted in the Animal Control Officer's budget for this expense. He noted that there is a \$500 line item for rabies vaccine which will cover this expense and the line won't be used this year. Jen said that her titer is up to date, she is not due for another one because she said she received a booster shot last year when her titer dropped. The invoice for reimbursement is for \$407.

Ken Caisse motioned to pay this reimbursement out of the rabies line item, George Willard second, all in favor.

Ken Caisse said that expenses like this need to be built into her budget and Told Jennifer Rheume to speak with BAC to have a Kennel maintenance line Item added to her budget to cover expenses. Jennifer Rheume said that her

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

**budget has been trimmed in the past but Bill Ezell said that it would be due to the BAC seeing funds not being spent. Ken will meet with BAC and try to have this line item added on at the next BAC meeting.**

- **Purple Heart Community presentation – Marie Grella, Amherst, NH**
  - **Marie Grella from Amherst spoke with the Board, inviting Temple to become a Purple Heart community. She handed out packages to the Board which explain that Temple only needs one Purple Heart recipient to become a Purple Heart Community. The purpose is to create a tribute to men and women who have been awarded the Purple Heart medal. Kevin Willette would be our contact person for all information, he is a Purple Heart Recipient and his Dad is from New Ipswich. The signs are not supposed to cost the town anything. Anyone can step up to pay for them. Marie Grella said they buy their signs from NH Dept. of Correction and each sign is 24 x 30 at a cost of \$57.00 each (\$92 with post). Where signs are placed is designated by the town and when signs are received, the DPW will install them. The contact for the state is Allan Burgess who will contact Dig Safe with location where signs are installed. Marie Grella included samples of proclamations in the packages the town can use but said you can do your own. Once town decides to be Purple Heart Community, she will sign the proclamation. Gary Jensen is Commander at Wilton Legion, but lives here in town. He said that the Wilton Legion will buy a sign in honor of John/resident of Temple and he will buy a sign. George Willard said he will buy a sign. Gary Jensen said we will figure out how many signs we will need, may get Steve Anderson involved. He said that the DPW does not need to put the posts in, we can do this.**

**Bill Ezell made a Motion to proceed with Temple becoming a Purple Heart Community, George Willard second, all in favor.**

**Bill Ezell said we will let Marie Grella know when to come back once we decide how many signs are needed. Gary Jensen said we will need at least 5 signs.**

- **Tax Map Review re: Mansfield Road properties – Glen and Roger Nutting**
  - **Glenn Nutting said that they sold property and there were 3 acres taken out of current use. Property is 10 ½ acres, so only ¼ acre should be taken out, taxes were 11 ¾ acres. Glenn and Roger Nutting presented an October 23, 2019 survey which they said confirms what the 1959 deed said, 14 ½ acres. The north side of road, still has 10 ½ acres to keep in current use, 7 ¾ acres not billed yet. 11 ¾ acres taxed at 14 ½ acres. 3 acres on house side, 1 acre for house, 7 acres on other side and taking ¼ acre out. Bill Ezell restated that they are being taxed on ¼ acre but should only pay LUCT tax on ¼ acre and that we need to talk to Avitar. Ken Caisse said this survey is more accurate than what they had. Glenn Nutting said**

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

it was wrong to put that tax on someone because it was the Town's mistake. Bill Ezell said we are mandated by the state, the tax bills are generated from the tax maps and bills would need to be corrected each time. We can give an abatement but can't change tax assessment and now we have something to show Avitar that the assessment is wrong and to correct it. Glen Nutting said that the survey is registered with the state and Avitar can look at it. Ken said let's get Avitar to fix the assessment and then the Board will do an abatement if needed. Bill Ezell will contact Avitar and it is possible the tax bill will come out correctly, 10 ½ acres should stay in current use, less ¼ acre, was at 10 ¾.

- Waiver of Town Hall Rental Fee for 60<sup>th</sup> Wedding Anniversary – Kenneth & Susan Quinn, 17 Lythia Springs Road
  - **Motioned by George Willard to waive rental fee for event, 2<sup>nd</sup> by Ken Caisse, all in favor.**
- Committee Reports
  - **Bill Ezell said that the Zoning Board will have a public forum Wednesday, 12/4/19 at 7:00 pm in Town Hall to discuss amending the auxiliary dwelling rules for 2 equally sized dwellings which need to be owned by owner, not a real estate developer, owner friendly. Connie Kiely asked what would happen if the owner died. Bill Ezell said that it would go to the heirs. Bill Ezell said that this is not set in concrete, just a discussion. Bill Ezell said the Zoning Board will discuss changes to housing size of 1600 square feet or less which allows more housing but increases set back and requires screening.**
  - **Bill Ezell said that the Planning Board and BOS were working on issues regarding flood insurance zoning change but have not heard back from Planning Board.**
  - **Ken Caisse reported that the Ambulance Advisory Committee (ACC) agreement was reviewed and that they added a TAC Fast Response vehicle for their medic for which they want to do a lease but he was not sure why they went with a pickup truck which he is totally against. He also noted that they added this into the budget 2 ½ times. They need to go back and do the budget again. He said that our percentage rate should drop and we think we will still be under the budget which they will revisit. He said that Wilton spoke with their lawyers on the building lease but the Association owns the building and they will not give into Wilton. Connie Kiely questioned whether Ken Caisse was a representative for the town as well as the Ambulance Association. Ken said yes and he explained that the Association is made up of a Select person as a member as well as an Association member from town, which is Paul Jordan. Each town has one town member and a representative from town.**

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

- Minutes
  - SB discussed the November 12th minutes. Ken Caisse motioned to accept the minutes from the November 12<sup>th</sup> meeting as amended, Bill Ezell second, all in favor.
  - SB reviewed the November 19<sup>th</sup> minutes. Bill Ezell motioned to accept the minutes from the November 19<sup>th</sup> meeting, Georg Willard second, all in favor.
- Vouchers
  - SB circulated vouchers for signature.

**Meeting Adjourned:** 7:26 PM. Motioned by George Willard, Ken Caisse second, all in favor.

**Next Select Board Meeting:** Tuesday, December 10th, at 6:30 PM in the Town Hall Annex.

Meeting minutes respectfully submitted by Julie Dean, for Paul Clifton-Waite, Assistant to the Select Board.