

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

*Tuesday July 25, 2023*

**Town Hall**

**6:30 PM**

**Select Board members present:** George Willard, Bill Ezell, and Ken Caisse

**Other Attendees:** Jim & Pam Kingston, Richard Redding, Sandra Benotti, & Nicole Concordia.

Meeting called to order by Ezell at 6:30 PM.

**Chairman Comments:** *At 6:31 Ezell stated they were going into a non-public session. The board returned to public session at 6:53.*

**Public Comment:** *None*

**Old Business:**

1. **Code Enforcement Officer/Parking Zoning Fee Update** – *No Update*
2. **Background checks & policy update** – *Caisse noted he has a final draft that was reviewed by the Library and now needs to be reviewed by legal.*
3. **Update on Alarm system vendors** – *Caisse noted he made a couple of calls and will set up appointments.*
4. **Cost of Living policy update**– *Ezell moved to amend the policy to add “and must not have had a pay increase in the prior calendar year” noting we do not give COLA increases to those that received pay raises withing the year. Caisse seconded the motion, all were in favor, motion passed.*
5. **Investment Policy update** – *Ezell noted this is not a simple thing and he will continue to work on this.*
6. **Curbing quote follow up** – *Ezell moved to accept the quote from Greeley Farms for \$5500 for new curbing at the town common to be paid by ARPA funds. Ezell stated this is contingent upon the selectboards approval of the location. Willard seconded, all were in favor, motion passed.*
7. **Levesque driveway follow up** – *Rescheduled by the Levesque’s until August 8<sup>th</sup>*

**New Business:**

- **Additional Town Hall Repairs:** *Ezell reported that there is more work that needs to be done on the town hall. Additional rotting was discovered an we received a quote of \$3100 to make the necessary repairs. This work must be done and we will figure out how to pay for it. Possibly the ARPA fund.*
- **Appoint Lucas Talbot full time ZBA member term 2026:** *Ezell moved to appoint Lucas Talbot as a full-time member of the ZBA committee term ending 2026. Willard seconded, all were in favor, motion passed.*
- **Approve Richard Redding ZBA alternate term 2026:** *Ezell moved to appoint Richard Redding as an alternate ZBA member for a term ending 2026. Willard seconded, all were in favor, motion passed*
- **Re-Appoint Gary Scholl CIP Committee term 2026:** *Caisse moved to reappoint Gary Scholl to the CIP committee with term ending 2026. Ezell seconded, all were in favor.*

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- **Re-appoint Beverly Edwards and Rob Wills to the Renewable Energy task force term 2026:** Willard moved to reappoint Beverly Edwards and Rob Wills to the Renewable Energy task force for a term ending 2026. Ezell seconded the motion, all were in favor, motion passed.
- **Town Hall fee waiver request:** Caisse noted we received a request from Sandra Benotti to waive the Town Hall fee for an event. Benotti noted that their family has a big get together every year outdoors but she wanted to secure an inside location in case of rain. Caisse moved to waive the fee if they end up using the town hall. Ezell seconded the motion, all were in favor, motion passed.
- **Approve Trustees of the Trust fund transfer letter:** Ezell moved to approve the transfer letter. Caisse seconded the motion, all were in favor, motion passed.
- **Review & Approve Building permit application – Hendrie – Hadley Hwy- Deck:** The board reviewed and approved the application.
- **Review & Approve Building permit application -Beckmann – Farley ball Rd – New construction:** The board reviewed and approved the application.
- **Review Comcast Franchise agreement:** Ezell and Caisse noted every year we receive a renewal notice and every year we decline to renew. Ezell said we should send them a letter letting them know we are never renewing the contract.
- **Approve ARPA Forum Minutes July 11, 2023:** Ezell moved to approve the ARPA forum minutes from July 11, 2023 as written. Willard seconded the motion, Caisse abstained (did not get a chance to review them), motion passed.
- **Approve Select Board Meeting Minutes July 11, 2023:** Ezell moved to approve the select board minutes from July 11<sup>th</sup>, 2023 as written. Willard seconded the motion, Caisse abstained (did not get a chance to review them), motion passed
- **Other Business:**
  - Pitney Bowes lease renewal:** Ezell noted Gary Scholl agreed to renew the lease with Pitney Bowes for the town office postage needs. Caisse noted it might be wise to only renew for 1 year vs. 5 years even though it is more money. This way we have time to do more research on other options. Ezell moved to renew the lease for a term of 1 year. Caisse seconded, all were in favor, motion passed.
  - Review & Approve Building permit app – Roper- Old Rev – Barn:** The board reviewed and approved the application.
  - Review & Approve Occupancy permit – Kingston – Howard Hill Rd – New Home:** The board reviewed and approved the permit.
  - Finalize Flag and Banner policy –** Ezell read the policy and moved that we adopt it. Caisse seconded, all were in favor, motion passed.

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**Committee Updates:**

- None

**Non-Public Session:** *D. Guy Property tax discussion*

**Meeting Adjourned:** *Motion to adjourn by Willard, second by Caisse. Meeting adjourned at 7:15 PM*

**Next Select Board Meeting:** *The next select board meeting will be held on **Tuesday August 8th** at the town Hall main room at 6:30pm. Meeting minutes respectfully submitted by Carole Singelais*