

**Temple Planning Board**  
**Approved Minutes, Tuesday, June 1, 2021; by Zoom, 7:00pm**  
060121 TPB Minutes

Participants: Bruce Kullgren, Jr., Chair; Allan Pickman, Vice Chair; Nicole Concordia, Secretary; Brian Kullgren, George Willard, Olivia Holmes, Clerk; Member Elect: Keith Charlton

Absent: Randy Martin, Christine Robidoux

The Chair called the meeting to order at 7:04pm when a quorum was established.

Reading of the "Checklist To Ensure Meetings Are Compliant With the Right-to-Know Law During the State of Emergency."

**Approval of Draft Minutes: May 18, 2021**

Approval of the minutes of the May 18<sup>th</sup> meeting, as amended, was moved by Allan, seconded by Nicole, and approved with one abstention from Brian, who had been unable to attend that meeting.

**Invitation for Comments from Audience Members:** No comments were made.

**Old Business**

Site Plan Review Application Process

Allan described the changes he had made as a result of the May 18 meeting:

- a. He added a date line under the title at the top of the first page,
- b. a line for the date when the Board accepts the application as complete,
- c. and a line at the bottom of the fee schedule for mileage costs.

Allan reported Christine liked his edits. Nicole requested three further edits:

1. In the first line, correct the typographical error in the word, "siite."
2. Add "/postage" to the line indicating mileage costs to include the option to mail mylars to the Registry. Nicole reported that the cost of a mailing tube is \$3.00, and currently the postage for one mylar is \$12.00.
3. Add a colon (:) at the end of the line indicating the date of acceptance of a complete application to make that line consistent with the rest of the items in that column.

Nicole moved approving the form with the above listed updated edits. Brian seconded the motion, and it was approved by unanimous roll call vote.

Review Revised OSI and Temple Rules of Procedure:

Discussion was tabled until the next Board meeting due to Christine's absence.

Planning Board Clerk increased hours and rate of pay:

Allan reported that the Select Board approved the increase in the Clerk's hours from 8 to 12 per month, and also approved a pay increase commensurate with the 2.5% being

given to the rest of the town office staff. Gary Scholl of the BAC will amend the budget at the annual town meeting. The amended salary total for the year is \$2085.12 at the new rate of \$19.48 per hour.

George will determine from the Select Board tomorrow night how this increase is implemented, since the town budget runs from January 1, 2021 to December 31, 2021.

Timberdoodle Subdivision: Completion of Notice of Decision: Bruce

Bruce read the Notice which he delivered to the town offices today.

Whitcomb Subdivision: Completion of Notice of Decision: Bruce

Bruce read the Notice which he delivered to the town offices today.

Olivia will email Carole Singelais to email her copies of the Notices,

Bruce will attempt to reach Jeanne Whitcomb to give him Chris's Guida's phone number so he can call him directly for second mylar.

Education Corner: nothing was raised for discussion for tonight.

### **New Business**

Preparation for Temple Annual Meeting: Bruce felt there is nothing on the Warrant that requires Board preparation, and Nicole agreed. Bruce will speak to the salary increase for Olivia if asked.

Allan expressed his gratitude to the town for allowing him to serve. Allan will help with tax maps at the appropriate time.

George suggested the Governor may stop zoom meetings on June 7<sup>th</sup>. Nicole reported that the group of municipal lawyers with which she meets interpreted a possible change from the Governor would mean a quorum would have to meet in person, but a Zoom option could be provided for townspeople.

Nicole moved adjournment of the meeting, and Allan seconded the motion, which received unanimous approval by roll call vote.

The meeting was adjourned at 7:35pm.

**Next Meeting: Tuesday, June 15, 2021, 7:00pm in person**

Respectfully Submitted by Rev. Olivia Holmes, Clerk

### **Attachments:**

1. **Updated Site Plan Review Application Form: Allan (Board approved updates included by Olivia)**
2. **Current Rules of Procedure Drafted by Christine: Olivia to Resend**
3. **060121 Tax Plan Updates-R: From Allan, edited with title and to fit one page by Olivia**