

TOWN OF TEMPLE, NEW HAMPSHIRE PLANNING BOARD

AUGUST 8, 2012
FINAL MINUTES OF PUBLIC MEETING

Board members present: Camilla Lockwood, Randy Martin, Allan Pickman, Ken Sullivan, John Kieley, and Rose Lowry

Call to order by Lowry at 7:33 p.m.

Approval of minutes: Move by Kieley to approve the minutes of 6/27/12 as written, second by Pickman, and so voted, with Sullivan abstaining.

Community Planning Grant: Lisa Murphy from Southwest Regional Planning Commission (SWRPC) met with the board to discuss how to proceed through the grant process. She provided an overview of the grant and explained the oversight by HUD. One of the desired outcomes is to increase outreach to underserved populations within the community. Murphy will work with the Planning Board to perform a regulatory review of the town's Site Plan Review, Subdivision Regulations, and Zoning Ordinances. Murphy told the board that although this does not include the town's Master Plan, some of the work may later be applied to future review of that document by the PB. It was decided to move forward with creating and mailing a public survey, and then to hold a public forum. Lockwood and Martin will serve as a survey team and help Murphy develop 10-15 survey questions. Murphy will analyze data and come up with a list of suggestions, then meet again with the PB to discuss. She also proposed consideration of a new type of district with fewer restrictions called a Neighborhood and Heritage District. Pickman advised that the town has an existing Historic District ordinance overlay within the Village District. He also suggested the survey needs to be broader than the previous one regarding just the Village District, and thought perhaps the board should wait a year until the Master Plan review is complete. Murphy said the grant monies would not be around beyond a year, and explained how the HUD money is apportioned. This led to a discussion of how to do good outreach to garner public support, including utilizing the town newsletter and website, and public events such as the Harvest Festival. Murphy summarized that she will be doing the "heavy lifting" with the grant work, and the PB is welcome to ask questions even in regard to the Master Plan. She also mentioned the need to create a Vision Section for the Master Plan.

A concise timeline was set up as follows:

Sept. 5th - regular PB meeting to review survey draft
Sept. 11th - survey complete and go to mailing
Sept. 14th - survey to be in homes
Sept. 23rd - surveys and information at Harvest Festival
Oct. 1st - surveys must be returned
Oct 3rd - regular PB meeting to plan public forum
Oct. 17th - first meeting with Lisa Murphy to go over survey results and suggest potential warrant articles
Nov. 7th - public forum

Kieley briefly reviewed the contract document and commented it looked straightforward. Kieley made a motion to authorize Lowry as Planning Board chairman to sign the contract with SWRPC to perform the steps as outlined, second by Lockwood, and so voted unanimously. Murphy stated that SWRPC will then sign the contract and forward a copy to Temple.

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New Business:

Mail was reviewed.

Sullivan asked questions about a property in town that is for sale. He told the board he was interested in possibly obtaining this property and wondered about the possible impact of a lot line adjustment on the two existing lots. The board examined a copy of a 2011 subdivision plat and discussed alterations to acreage, dwelling units, and road frontage. Sullivan was told any changes to the lots would have to comply with the current zoning ordinance.

Move to adjourn by Lowry, second by Pickman, and so voted unanimously at 9:06 p.m.

Minutes submitted by Betsy Perry