

Town of Temple, NH  
Minutes of CIP Meeting, September 17, 2012

Committee Members Present: Connie Kieley, Chair, Gail Cromwell, Charlene Eddy,  
Tedd Petro, George Willard

Absent: Mary Beth Ayvazian, Barry West  
Guest: Tim Fiske

Call to Order, 7:15 p.m., by Connie Kieley, Chair

Approval of the Minutes of the meeting on September 10 was delayed until next meeting.

There was a brief discussion regarding procedure for the Committee. Our immediate purpose is to collect the relevant information from all the town budgetary units, and then we will have several meetings to discuss and prepare any revisions to the Capital Improvements Plan going forward.

Tim Fiske presented the Committee with completed questionnaires for the Highway Dept and the Cemetery.

Tedd assured Tim and the Committee that the 2012 scheduled extra payment of \$80,000 for the road grader will indeed be made. This is important to balance out our yearly schedule of expenses. Also the last payment of \$40,000 is scheduled for 2013.

Tim reiterated the need to replace the 1997 Dump Truck. (Note that the current CIP cites its year incorrectly as 1996.) The cost is estimated at \$160,000. The hope is to buy it in 2013, using a bank loan, most likely, or possibly lease to purchase, to be decided later, with the first payments scheduled in 2014. The current CIP shows payments of roughly \$40K per year for each of 2014 to 2017. This should be changed to \$45K each. He will try to sell the existing truck outright, possibly \$5-\$10K but those funds will return to the General Fund, not offset the purchase. The new truck is expected to have a 15 year life.

The Caterpillar Loader is presently scheduled for replacement in 2015, with a series of 4 years of payments beginning in 2016. The estimate continues at \$135K with a trade-in, and most likely acquired by lease-purchase although a bank loan will be an option. (It was noted at "Bank Loan" should be added to the general questionnaire in Section 6.) The current CIP shows a sum of \$164,581 for payments over 4 years.

The current loader was purchased in 1995 and will be 20 years old in 2015. It has been very reliable with minimal repairs.

Tim requested a new lawnmower for the Cemetery, an item not presently scheduled, for payment in 2014. He suggested budgeting \$10,000. The current mower was approximately \$5,000. It was not clear that this should be a CIP item. Possibly it should be an appropriation in the budget. It was noted that some cemetery expenses are covered by trust funds.

There was a lengthy discussion on bridges. Re Converse Bridge #1. We continue to be baffled by the inability to get a letter from the State DOT that would authorize hiring an engineering firm. We are on their list to receive 80% funding of the cost.

They have no money however and continue to stall on the letter. No cost can really be estimated (although we have listed \$400,000 as an approximation) until the bridge is engineered, which requires a survey, boring tests, an engineering plan, etc.

If we were to actually get the bridge funded, we would budget \$400K, and expect to receive \$320K, within the same year, with a net town cost of \$80,000. Tim has done quite a lot of work on this so his request is to list \$400,000 for 2013.

Converse Bridge #2 was repaired this summer (2012) for \$12,000, on one side of abutments. If we repaired the other side, estimated at \$15,000, the bridge would continue to function for a number of years.

The list of bridges in need of repair is lengthy with the Converse bridges, Hadley Highway #1 bridge, and North Road bridge lined up for work. If we did repairs rather than replacements, there would be no state money, but it could work out to be less expensive in the end. Tim has requested a budget line for bridge maintenance in the \$15K-20K range each year without success.

How to handle this going forward?

Tim then presented some calculations regarding owning vs. renting. A dump truck costs \$17,000 per year to maintain (repairs, gas, oil etc.) Generally a truck is used for 700 hours, 7,000 miles, with an operator cost of \$12,000 (wages). If we rented our fleet, instead of owning, we would pay \$60-\$70 per hour. This works out to \$42K - \$49K per year. He concludes that we are better off owning than renting.

He also is concerned about whether we should buy a more expensive dump truck, adding \$30,000 to the cost, and an extra 5 years of expected life. This could be a decision that would improve our costs over time. Replacement trucks are scheduled for 2019 and 2021 using a 15 year life. Buying a better truck would separate these purchases to a more uniform cost per year, avoiding payments on two trucks in a given year. (See current schedule for possible clarification of this discussion.)

The wisdom of scheduling a replacement for the brush truck (2021) was questioned.

Finally, there was a brief discussion of reserve accounts vs. pay as you go. The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Gail Cromwell

TOWN OF TEMPLE, NEW HAMPSHIRE  
HIGHWAY DEPARTMENT  
BRIDGE INVENTORY

SUMMARY SHEET

| Road Name         | Traffic Volume<br>Cars/Day | Year<br>Built               | Expected<br>Life Span | Weight<br>Rating | Predicted Cost<br>of Replacement |
|-------------------|----------------------------|-----------------------------|-----------------------|------------------|----------------------------------|
| Converse Road #1  | 50                         | 1950's                      | 15-20 years           | E2               | \$400,000                        |
| Converse Road #2  | 20-30                      | deck 1980<br>abutments 1900 | 15-30 years           | E2               | \$350,000                        |
| East Road         | 200                        | 1981                        | 10-20 years           | E2               | \$300,000                        |
| Hadley Highway #1 | 1,000                      | 1984                        | 15-20 years           | E2               | \$400,000                        |
| Hadley Highway #2 | 500                        | 1997                        | 75 years              | none             | N/A                              |
| Memorial Highway  | 100                        | 2007                        | 75 years              | 6 ton            | N/A                              |
| North Road        | 100                        | 1940                        | 30-50 years           | 15 ton           | \$400,000                        |
| Powers Road       | 30-50                      | 1930's                      | 10-15 years           | 3 ton            | \$400,000                        |
| Putnam Road       | 20-30                      | 1930's                      | 10-15 years           | 6 ton            | \$400,000                        |
| Webster Road      | 300                        | 1999                        | 75 years              | none             | N/A                              |
| West Road         | 1,300                      | 2006                        | 75 years              | none             | N/A                              |

(Rev. Dec 2010)

**TOWN OF TEMPLE  
CAPITAL IMPROVEMENTS PROGRAM FOR 2013-2022  
CAPITAL PROJECT QUESTIONNAIRE**

**Instructions and General Requirements:** Capital Projects are defined as those costing \$5,000 or more / with a projected lifespan of 5 years or more. **Entities requesting capital expenditures from the Town of Temple bear the responsibility of providing updated, reliable cost estimates and other critical information concerning their project proposals.** A department's failure to provide this information may cause its project submission to be determined ineligible by the Capital Improvements Committee. In order to be considered eligible, all proposals must be accompanied by the required answers to all inquiries made below. Incomplete responses or omissions of responses may cause projects to be excluded from the Capital Improvements Plan. If possible please send electronically to:

Clamor2248@aol.com.

1. Department:

HIGHWAY

2. Department Head(s):

TIM FISKE

3. Project:

REPLACE 1997 Dump TRUCK

4. Identify the year(s) in which you expect this project to be undertaken.

☒ 2013   ☐ 2014   ☐ 2015   ☐ 2016   ☐ 2017   ☐ 2018   ☐ 2019   ☐ 20??

Estimated total cost of project in 2012 dollars:

\$160,000.00

6. Indicate how you expect this project to be funded. Provide additional detail as appropriate (e.g., matching funds required for a grant). Please note: The Board of Selectmen make all final funding determinations.

☐ Budget   ☐ Capital Reserve   ☐ Bond   ☐ Grant   ☒ Lease-to-purchase

☐ Donation   ☐ Other (explain - such as off setting funds from the State for bridges)

7. If existing equipment or infrastructure is being repaired replaced, describe its present condition (age, model year, past repairs, reliability, efficiency, etc.).

15 yr. OLD

1997

MANY EXTENSIVE REPAIRS  
NOT VERY RELIABLE OR EFFICIENT ANYMORE

8. Indicate whether this project would maintain the current level of service or whether it would expand/upgrade the level of service.

☒ Maintain

☐ Expand/Upgrade

Explain:

NEW TRUCK WOULD DO THE SAME WORK AS  
OLD ONE

9. Provide a narrative justification for this project (e.g., how it would maintain or enhance service quality, expand capacity, improve operational efficiency, promote public health and safety or satisfy legal requirements).

VEHICLE IS BASICALLY AT THE END OF IT'S  
SAFE AND RELIABLE LIFE. ~~THE~~

10. Priority Ranking

☒ Need  
Needed

☒ End of useful/reliable life

☐ Vision

☐ Safety

☐ More Research

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Clamor2248@aol.com.

1. Department:

HIGHWAY

2. Department Head(s):

IM FISCHE

3. Project:

CAT LOADER

4. Identify the year(s) in which you expect this project to be undertaken.

☐ 2013   ☐ 2014   ☒ 2015   ☐ 2016   ☐ 2017   ☐ 2018   ☐ 2019   ☐ 20??

Estimated total cost of project in 2012 dollars:

\$135,000.00 WITH TRADE-IN

6. Indicate how you expect this project to be funded. Provide additional detail as appropriate (e.g., matching funds required for a grant). Please note: The Board of Selectmen make all final funding determinations.

☐ Budget   ☐ Capital Reserve   ☐ Bond   ☐ Grant   ☒ Lease-to-purchase

☐ Donation   ☐ Other (explain - such as off setting funds from the State for bridges)

7. If existing equipment or infrastructure is being repaired/replaced, describe its present condition (age, model year, past repairs, reliability, efficiency, etc.).

1995  
WILL BE 20 YR. OLD IN 2015  
REPAIRS HAVE BEEN MINIMAL  
LOADER HAS BEEN VERY RELIABLE

8. Indicate whether this project would maintain the current level of service or whether it would expand/upgrade the level of service.

☒ Maintain ☐ Expand/Upgrade

Explain:

NEW LOADER WILL TAKE OVER SAME DUTIES  
AS OLD ONE, POSSIBLY MORE

9. Provide a narrative justification for this project (e.g., how it would maintain or enhance service quality, expand capacity, improve operational efficiency, promote public health and safety or satisfy legal requirements).

THE HIGHWAY DEPT. CANNOT FUNCTION  
WITHOUT A LOADER, WHEN IT BREAKS DOWN  
WE HAVE TO HIRE A REPLACEMENT MACHINE  
TO TAKE ITS PLACE

10. Priority Ranking

☐ Need ☒ End of useful/reliable life ☐ Vision ☐ Safety ☐ More Research  
Needed

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Clamor2248@aol.com.

1. Department:

HIGHWAY

2. Department Head(s):

TIM FISKE

3. Project:

CONVERSE RD. BRIDGE #1

4. Identify the year(s) in which you expect this project to be undertaken.

☒ 2013   ☐ 2014   ☐ 2015   ☐ 2016   ☐ 2017   ☐ 2018   ☐ 2019   ☐ 20??

Estimated total cost of project in 2012 dollars:

\$400,000.00

6. Indicate how you expect this project to be funded. Provide additional detail as appropriate (e.g., matching funds required for a grant). Please note: The Board of Selectmen make all final funding determinations.

☐ Budget   ☒ Capital Reserve   ☐ Bond   ☐ Grant   ☐ Lease-to-purchase

☐ Donation   ☒ Other (explain - such as off setting funds from the State for bridges)

N.H.D.O.T. WILL PAY FOR 80%



7. If existing equipment or infrastructure is being repaired/replaced, describe its present condition (age, model year, past repairs, reliability, efficiency, etc.).

EXISTING BRIDGE WAS BUILT AFTER 1938  
HURRICANE DESTROYED WHAT WAS THERE

8. Indicate whether this project would maintain the current level of service or whether it would expand/upgrade the level of service.

☐ Maintain

☒ Expand/Upgrade

Explain:

NEW BRIDGE WILL BE WIDER AND HAVE GUARDRAILS

9. Provide a narrative justification for this project (e.g., how it would maintain or enhance service quality, expand capacity, improve operational efficiency, promote public health and safety or satisfy legal requirements).

EXISTING BRIDGE FOOTINGS ARE DETERIORATING,  
BRIDGE WILL SOON BECOME UNSAFE

10. Priority Ranking

☐ Need  
Needed

☒ End of useful/reliable life

☐ Vision

☒ Safety

☐ More Research

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Clamor2248@aol.com.

1. Department:

HIGHWAY / CEMETERY

2. Department Head(s):

TIM FISKE

3. Project:

LAWN MOWER

4. Identify the year(s) in which you expect this project to be undertaken.

☐ 2013 ☒ 2014 ☐ 2015 ☐ 2016 ☐ 2017 ☐ 2018 ☐ 2019 ☐ 20??

Estimated total cost of project in 2012 dollars:

\$10,000.00

6. Indicate how you expect this project to be funded. Provide additional detail as appropriate (e.g., matching funds required for a grant). Please note: The Board of Selectmen make all final funding determinations.

☒ Budget ☐ Capital Reserve ☐ Bond ☐ Grant ☐ Lease-to-purchase

☐ Donation ☐ Other (explain - such as off setting funds from the State for bridges)

OR APPROPRIATION

7. If existing equipment or infrastructure is being repaired/replaced, describe its present condition (age, model year, past repairs, reliability, efficiency, etc.).

PURCHASED IN ~~2008~~ 2004

8. Indicate whether this project would maintain the current level of service or whether it would expand/upgrade the level of service.

☒ Maintain      ☐ Expand/Upgrade

Explain:

9. Provide a narrative justification for this project (e.g., how it would maintain or enhance service quality, expand capacity, improve operational efficiency, promote public health and safety or satisfy legal requirements).

MOWER WILL BE AT THE END OF IT'S RELIABLE

10. Priority Ranking

☐ Need Needed    ☒ End of useful/reliable life    ☐ Vision    ☐ Safety    ☐ More Research