

**Capital Improvement Plan (CIP) Committee
Town of Temple, NH**

Meeting Minutes
12 December, 2018

Attendees:

CIP: Gary Scholl, Ted Petro, Andy Paul; absent: Ken Caisse (BOS Liaison)

Other attendees: Gail Cromwell (BOS), Ivy Bibler

Meeting called to order at 6:35 p.m.

1. Committee Scope and Responsibilities

Gary Scholl reviewed the purpose and goals of the CIP committee, to update the town's forward-looking plan for capital expenditures of \$5k or more in order to even out the tax impact.

Scholl reviewed the timetable for the Committee's work, with the updated plan and accompanying narrative to be completed by February 1, in time for the Budget Hearing scheduled for the first week in February.

2. Election of Officers

The Committee nominated and elected the following officers:

Chair – Ted Petro

Vice Chair (incl. Spreadsheet Maintenance) – Gary Scholl

Note Taker (incl. Narrative Update) – Andy Paul

Temple resident Ivy Bibler expressed interest in joining the Committee; she will submit her request to the Select Board for appointment prior to the next CIP meeting.

3. Establish Meeting Schedule

The Committee members in attendance agreed to establish regular meetings on the second and fourth Wednesday of each month at 6 p.m. at the Town Hall Annex.

Due to the upcoming holiday and a schedule conflict by one member, it was agreed that the next meeting will be Thursday, December 20 at 6 p.m.

4. Review Current Plan

The committee briefly reviewed the draft CIP plan for 2019 – 2028 (see attached), touching upon the following topics:

- The request by the Highway Dept. to acquire a new backhoe in 2019. The committee discussed the relative pros and cons of purchase vs. lease. The topic will be revisited in future meetings.
- The potential need for a new furnace in the Library and whether this warranted inclusion in the CIP at some point. Scholl said he would follow up to get more information.

There being no New Business, the meeting was adjourned at 7:40 p.m.

Minutes taken by A. Paul