

# **Capital Improvement Program (CIP) Committee Meeting**

## **Town of Temple**

Approved Meeting Minutes

January 10, 2022

**Attendees:** Gail Cromwell (Chair), Ivy Bibler, Tim Fiske, Andy Paul

The meeting was called to order at 5:05 p.m.

### **1. CIP Report for Town Report**

The committee reviewed the draft text for the CIP Report for inclusion in the 2022 Town Report and had no changes. On motion by Fiske, seconded by Bibler, the report was accepted. Paul agreed to send it to Board Assistant Carole Singelais by the January 12 deadline.

### **2. Meeting minutes**

Minutes of the December 24 CIP meeting were approved with a minor edit. (The sentence on Highway Paving “The committee revisited the plan to fund paving of Howard Hill (base coat and drainage) and *Tyler Hill to Cutter Road ...*” was changed to “The committee revisited the plan to fund paving of Howard Hill (base coat and drainage) and *the Tyler Hill portion of Cutter Road...*”)

### **3. CIP Narrative**

The board discussed the need to update the CIP Narrative prior to the Budget Hearing. Paul agreed to update the text and distribute it to all members of the committee for review.

### **4. Warrant articles**

The committee revisited the text for the proposed warrant articles, with minor changes to some wording. Cromwell agreed to submit these to the Select Board for review. Final wording:

#### ***Paving***

*To see if the town will vote to raise and appropriate the sum of one hundred and nine thousand dollars (\$109,000) for the Highway Department paving projects planned for 2022.*

#### ***Highway Vehicle Trust Fund***

*To see if the town will vote to raise and appropriate the sum of one hundred and seventy five thousand dollars (\$175,000) to be added to the Highway Vehicle/Equipment Capital Reserve Fund, created by Article 11 at the 2013 Town Meeting, for the purpose of future capital expenditure.*

#### ***Computer Upgrades***

*To see if the town will vote to raise and appropriate the sum of twelve thousand (\$12,155) to purchase new computers for use in the town office.*

### **5. Other business**

The committee discussed whether the cost threshold for a capital expenditure for the purposes of CIP planning should be raised from \$5,000 to \$10,000. Cromwell will discuss with the BAC.

Meeting adjourned at 5:30 p.m.