

**Budget Advisory Committee
Town of Temple, NH**

Meeting Minutes

7 March 2012

I. Call to order

Steve Andersen called to order the regular meeting of the BAC at 7:06 PM on 7 March 2012 in The Town Hall Annex.

II. Attendance

The following members of the BAC were present: Steve Andersen (Chair), Mike Davidson, Brian Kullgren, Luke Peterson, Gary Scholl (Minute Taker)

Mike Darnell (Ex Officio) to the BAC was absent.

III. Approval of minutes from last meeting

The minutes from the last meeting, 1 February 2012, were reviewed and approved without changes.

IV. Agenda Items

a) **Conduct final review prior to Town Meeting of Consolidated Budget with attention to items where there differences remain between BOS and BAC Recommendations:**

1. The "Official Budget Worksheet" generated discussion regarding line items which had not been updated and line items on which differences between BOS and BAC recommendations had not been highlighted.
 - a. **Action:** Steve Andersen would make notations on "Official Budget Worksheet" and return to Debra Harling for updating.
2. The \$2,000 for the **PLANNING AND ZONING** line item for "Engineering Reviews" was again rejected. It remained unclear whether these funds had already been expended, were committed for expenditure, or were being requested as a possible contingency while writing the proposed Ordinance.
3. The line item for the "**Police Coop**" was again discussed. It now appears that the Town of Greenville may propose that a \$9,400 error was made in computing an insurance rate and therefore a further budget increase would be required. Since 1) Greenville is responsible for the administration of these matters and 2) that the proposed change follows the 31 December 2011 cutoff date for the police budget, the committee agreed that the Temple Budget line item should not be changed.

4. It was reported that the “**Milford Area Mediation Program**” has terminated due to a lack of funding from the State of NH. The BAC agreed that the \$1 placeholder should be removed so as to expire the line item.

b) Review Proposed Warrant Articles for Highway Bridges:

1. WA #7 proposes **closing Putnam Road** and requesting reallocation of State of NH resources from repair of the Putnam Bridges to a new project to repair the Converse Road Bridge #1. Steve Andersen provided a list of the Putnam Bridge Repair transactions to date (2010 & 2011) showing that \$33,000 had been expended to Dubois, Dubois and King for engineering studies. It is anticipated that 80% of these costs (\$26,400) will be reimbursed by the State of NH.
2. WA #8 provides for these **State of NH funds** to be added to the Bridge CRF (currently at \$29,636) which will increase the total to \$56,036.
3. WA #9 proposes to use \$29,000 from the Bridge CRF to help fund the \$86,000 **engineering costs for the Converse Road Bridge #1**.
4. WA#10 proposes \$12,500 to fund repairs to **Converse Road Bridge #2** by the Highway Department.

c) Estimate Fair Tax Rate to cover this Budgetary Cycle

1. The proposed budget (reduced by anticipated revenues and increased by anticipated funding of Warrant Articles) requires that \$93,536 be raised through property taxes. This will result in a fair tax rate of \$6.11 per \$1,000 assessment.

d) Review Fund Equity to cover last Budgetary Cycle

1. At the end of 2010 the total balance, less unpaid taxes, was \$625,143. At the end of 2011, the total balance less unpaid taxes was \$482,335 which is approximately 12.7% of the town’s expenditures in 2011.

V. New business

There was no new business.

VI. Adjournment

Steve Andersen adjourned the meeting at 8:20PM.

Minutes submitted by: Gary Scholl

Minutes approved by BAC: 4 April 2012