

Budget Advisory Committee
Town of Temple, NH

Meeting Minutes

1 February 2012

I. Call to order

Steve Andersen called to order the regular meeting of the BAC at 7:15 PM on 1 February 2012 in The Town Hall Annex.

II. Attendance

The following members of the BAC were present: Steve Andersen (Chair), Mike Davidson, Brian Kullgren, Luke Peterson, Gary Scholl (Minute Taker)

No members of the BAC were absent.

Also in attendance were: Mike Darnell (Selectmen), Debra Harling (Admin. Assist. to BOS)

III. Approval of minutes from last meeting

The minutes from the last meeting, 18 January 2012, were reviewed and approved without changes.

IV. Agenda Items

- a) **Review Consolidated Budget:** Debra Harling provided the BOS updated version (12) of the 2012 *Town of Temple Budget Worksheet*. Mike Darnell projected the spreadsheet on the wall to facilitate discussions. Those line items which still exhibited differences between the BAC and BOS were reviewed. The following motions were approved by the committee:

1. The BOS recommended that **salary** related line items would be increased to enable nominal raises of 3% for town employees. The BAC voted and agreed (3:2) to increase these line items accordingly.
2. The “TC Training and Seminars” line item in the **Election, Registration & VITAL STAT** budget was adjusted upward to \$650 from \$550 to reflect anticipated travel cost increases. The “Meals & Services” line item was not increased from \$700 to \$800.
3. In the **PERSONNEL ADMINISTRATION** budget, the “Health Insurance Deductable” line item (\$6,000) was reconsidered for an increase to \$7,000.

Debra Harling proposed that the 2011 charges were unusually low and the Steve Andersen requested a 10 year running average of this line item by 2 February. **Action Debra Harling**

4. In the **GENERAL GOVERNMENT BUILDINGS** budget, zero budget items were replaced by a value of one dollar to preserve retention of those line items.
5. The **CEMETERIES** budget was adjusted to reduce the “Cemetery Repairs & Supplies by \$1,000 to \$4,000 and to increase the “Cemetery Maintenance – Expansion” by \$999 to \$1,000.
6. In the **INSURANCE NOT OTHERWISE ALLOCATED** budget, the line item for “Property and Liability” was reduced to \$14,000 from \$22,000 to reflect the actual contract.
7. The **OTHER GENERAL GOVERNMENT** budget was reviewed. The committee agreed to recommend funding of “Temple Economic Energy Committee” at \$500 and the “Historic District Commission” at \$100.
8. The **PUBLIC SAFETY** budget was reviewed and extensive discussions were held with regard to the Police Coop. Mike Darnell provided data showing that the COOP’s expenditures had an average increase of less than 1% over the last three years and a proposed budget for 2012 that reflected an increase of 6.6% over the 2011 expenditures. It was shown that this would reflect to a total of 40% increase in the six years since the Coop’s first full year budget in 2006. The BAC chose to cap this line item at the value of the 2011 budget. The line item for “Ambulance” was entered at \$36,539 in accordance with communication from the town of Wilton. It was noted that this was a decrease from the 2011 assessment. The “Communications” line item was decreased to \$15,500 from \$16,000 to reflect updated information provided by the BOS.

Discussions were held regarding the distribution of fuel usage (Gas and Diesel) between the Highway and Fire Departments. It was decided that an estimate should be made to determine if this would be worthwhile. **Action Brian Kullgren**

9. The BAC agreed with the recommendation of the BOS that the \$6,000 for “Bridge Repair and Maintenance” in the **HIGHWAYS AND STREETS** budget to repair the “Converse #2” bridge would be covered by a Warrant Article and accordingly this line item was reduced to \$1.
10. The **SANITATION** budget was updated to \$52,595 for the “Wilton Recycling Center” since that value was now available. The board noted

that this again reflected a downward change from last years assessment for services from the town of Wilton.

11. The **HEALTH AND WELFARE** budget was reviewed. New values were proposed by the Selectmen for “*Animal Control*” “Wages,” “On Call Time,” “Miscellaneous Supplies,” and a one time cost for “Pager & Supplies.” These values (\$1,600, \$2,400, \$450 and \$1,050 respectively) were accepted by the committee. The “*Health Office Expenses*” were modified from \$0 to \$1 to preserve line items as appropriate. The BAC agreed to add a contribution of \$100 to the “Hillsboro Co. Child Advocacy Center.”
12. The **CULTURE AND RECREATION** budget was reviewed. The selectmen’s recommendations for “*PATRIOTIC PURPOSES*” were considered and the committee chose to continue with our recommendations in this area to support a project for the replacement of veteran flag holders and flags in the cemetery.
13. The “**OTHER FINANCIAL USES**” budget was reviewed. The committee again voted not to fund the expendable trusts for “Hwy Vehicle Maint & Repair” or the “Fire Dept Vehicle Maint & Repair” at this time.
14. The Total General Fund Budget (Less Financial Uses) has been updated to: \$1,105,251 and is within .5% of our target.

V. **New business**

There was no new business.

VI. **Adjournment**

Steve Andersen adjourned the meeting at 8:47PM.

Minutes submitted by: Gary Scholl

Minutes approved by BAC: 7 March 2012