

**Budget Advisory Committee  
Town of Temple, NH**

**Meeting Minutes**

18 September 2013

**I. Call to order**

Steve Andersen called to order the regular meeting of the BAC at 7:01 PM on 18 September 2013 in The Town Hall Annex. The meeting was later relocated from the downstairs meeting room to the upstairs meeting room due to a scheduling conflict.

**II. Attendance**

The following members of the BAC were present: Steve Andersen (Chair), Cody Charron, Brian Kullgren, Luke Peterson, Gary Scholl (Minute Taker)

The following members of the BAC were absent: Mike Davidson,

Also in attendance were Mike Darnell and Gail Cromwell (Ex Officio.), Tim Fisk (Highway) and George Clark, Don Kraemer, Mark Salisbury, Will Wildes (Fire Department)

**III. Approval of minutes from last meeting**

The minutes from the last meeting, 17 April 2013, were approved without change.

**IV. Agenda Items**

**1. Highway Department – Road Maintenance**

A discussion was held with Tim Fisk regarding the annual costs of maintaining Temple's asphalt roads. Tim itemized five roads that he was anticipating for repair in 2014. Steve Andersen requested that a prioritized list of road repairs be prepared which extended for a minimum of five years (and perhaps longer) with the understanding that all roads do require resurfacing on a cyclical basis. It is thought that, because of the size of this line item, it might be appropriate to expand or contract the amount of asphalt paving done in any given year so that periodic needs of smaller departments would have less of an impact on the consolidated expenditures of the town. Tim Fisk expressed agreement with this proposal.

It was noted that the "to-date expenditures" for the *Sand and Gravel* line item shows that only two thirds of the budget has been spent thus far. Tim stated that the current pile would be completely gone by year-end and would need to be replaced.

The Highway Department will meet with the BAC on 6 November to review the entire operating budget for 2014.

## **2. Fire Department – Turnout Gear and New Compressor for PPE**

A discussion was held regarding the purchase of “turn-out gear” (\$2,500/set) and the need for a new compressor (\$8,300) to fill the PPE tanks. The BAC recommended that two sets of “turn-out gear” be purchased each year on a rotating basis in lieu of requesting \$56,000 in a single year to replace all the sets. The firemen expressed concern that the suppliers make modifications each year and that this might create some incompatibility problems. It was suggested that if this were the case, then an expendable trust might be created to help smooth the expenditures. Steve Andersen further recommended that if there was money left over in the FD budget for 2013, that the Fire Department might go to the Select Board to seek approval to use some of that “surplus” for “turn-out gear.” Steve Andersen moved and Cody Charron seconded that \$50,000 should be put in the 2014 budget to cover the current need to replace PPE. The motion passed.

The Fire Department will meet with the BAC on 6 November to review the entire operating budget for 2014.

## **V. New Business**

Steve Andersen reported that the Town of Wilton Ambulance Service would be discussing the need for a replacement ambulance with the Temple CIP on 4 November.

Due to three committee members being out of town on 2 October, that meeting is cancelled for lack of a quorum and the next meeting will be held on 16 October. Due to anticipated future scheduling conflicts at the Town Hall for our normal meetings, Steve will look into utilizing space at the Library.

## **VI. Adjournment**

Steve Andersen adjourned the meeting at 8:15 PM.

Minutes submitted by: Gary Scholl

Minutes approved by BAC: 6 November 2013

## Cash Flow Analysis (2013)

ASSUMPTIONS		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Starting Cash Balance	\$ 1,576,270	StartBal	1,576,270	1,410,612	1,141,793	872,975	577,258	505,070	1,825,335	1,653,024	1,287,554	935,613	552,009	184,359	
Previous Yr Dec Property Tax Bill	\$ 1,875,629	Ptax Rev	131,294	28,134	28,134	-	-	1,613,041	131,294	28,134	28,134	-	-	1,661,432	
Percent Received by Year End	86.0%	Budget	(104,654)	(104,654)	(104,654)	(104,654)	(104,654)	(104,654)	(104,654)	(104,654)	(104,654)	(104,654)	(104,654)	(104,654)	
Percent Received 1 mo Late	7.0%	NonL Exp	-	-	-	-	-	(108,015)	(108,015)	(90,000)	(90,000)	(80,000)	(64,045)	-	
Percent Received 2 mo Late	1.5%	Warrants					7,500	2,941			13,530			2,000	
Percent Received 3 mo Late	1.5%	Revenues	29,444	29,444	29,444	29,444	29,444	29,444	29,444	29,444	29,444	29,444	29,444	29,444	
Percent to Delinquent after 3 mo	4.0%	NonL Rev		-	-	-	216,030	108,015	108,015	-	-	-	-	27,000	
Town Budget (Straight Line)	\$ (1,255,851)	Conval	(221,742)	(221,742)	(221,742)	\$(220,507)	\$(220,507)	\$(220,507)	\$(228,394)	\$(228,394)	\$(228,394)	\$(228,394)	\$(228,394)	\$(228,394)	
Warrant Articles (ex Bridge + Truck)	\$ (25,971)	EndBal	1,410,612	1,141,793	872,975	577,258	505,070	1,825,335	1,653,024	1,287,554	935,613	552,009	184,359	1,571,186	
Est Revenues (ex Bridge + Truck)	\$ 353,325	Actual	1,414,662	1,147,938	859,213	595,894	348,925	1,238,847	1,514,276	1,244,764	858,132				
ConVal School Monthly Payments		Difference	4,050	6,145	(13,762)	18,636	(156,145)	(586,488)	(138,748)	(42,790)	(77,481)				
January, Feb, March	\$ (221,742)														
April, May, June	\$ (220,507)	Bridge Est	\$ (540,075)												
Jul Through December @3%	\$ (228,394)	State	\$ 432,060												
		CapFund	\$ 27,000												
		FundBal	\$ 11,800												
		Gen Fund	\$ (69,215)												
		Truck	\$ (165,000)												
		Note Rev.	\$ 165,000												
		Payments	\$ (165,000)												
			Estimate												

