

***Budget Advisory Committee
Town of Temple, NH***

Meeting Minutes

19 September 2012

I. Call to order

Steve Andersen called to order the regular meeting of the BAC at 7:00 PM on 19 September 2012 in The Town Hall.

II. Attendance

The following members of the BAC were present: Steve Andersen (Chair), Mike Davidson, Luke Peterson, Gary Scholl (Minute Taker)

The following members of the BAC were absent: Stacy Caswell, Mike Darnell (Ex Officio), Brian Kullgren

Also in attendance was Tim Fiske, Road Agent.

III. Approval of minutes from last meeting

The minutes from the last meeting, 4 April 2012, were reviewed and approved without changes.

IV. Agenda Items

a) Interview of Department Heads:

1. Steve Andersen reported that Shannon Kelley (Town Treasurer) would not be attending this meeting as was anticipated but that she would respond to specific requests by email.
2. Discussions were held with Tim Fiske concerning potential changes to the budget line items for **Highways and Streets**.
 - a. A primary focus of the committee was to understand the \$90,000 for “*Asphalt and Paving*” that was again requested. Our understanding is that these funds are paid to subcontractors who execute the work and, therefore, the amount of work that is done is not constrained by other Highway Department resources. Tim expressed that this annual expenditure is required to keep up with the shimming, resurfacing and sealing of roads on a rotating basis so as to avoid larger future expenditures. Parts of town roads currently expected to be most in need of repair during 2013 are: Colburn Road, Jessen Lane and East Rd.

- b. The *Vehicle Maintenance and Repair* line item was increased \$2,000 and the Supplies line item was decreased \$2,000; all other line items reflect the amounts in the 2012 budget. This leaves a net change of \$0 in the **Highway Department** budget.
- c. Engineering approval for the Arch Bridge work (Converse #1) has not yet been returned from the State. Continued delays could jeopardize completion of that project in 2013.
- d. One side of the abutment work on Converse #2 bridge has been completed at a cost of \$12,500 and approved by the State Inspector. The remaining side will probably be completed at an additional cost of \$15,500 and will be financed from the Bridge Capital Reserve Fund.

V. **New business**

There was no new business.

VI. **Adjournment**

Steve Andersen adjourned the meeting at 8:27 PM.

Minutes submitted by: Gary Scholl

Minutes approved by BAC: 17 October 2012