

Budget Advisory Committee

Town of Temple, NH

Meeting Minutes

11:30 AM, 30 January 2018, Town Hall Annex

Attendees: Gary Scholl, John Kieley, Gail Cromwell (BoS), Christine Robidoux, Steve Concordia, Ken Sullivan

Meeting called to order at 11:33 AM

Review of Minutes from meeting on 01/9/18, minutes approved unanimously.

Review of draft of BAC Report for Town Report. Final numbers TBD.

Updates on Open Items:

Wilton Ambulance Co-op (see attached)

The new chief has initiated improvements to the collection process. We are already seeing the progress compared to last year.

Two cardio monitors need to be replaced at a cost of \$17,259/year (7 year lease*). The Temple CIP had planned to replace one monitor in 2018 (\$8000).

A replacement ambulance is being leased in 2018. A seven* year lease with payments of approximately \$32,000/year. Temple's portion is \$9,896/year, which is 20% and includes the ambulance and the cardio monitors.

**Seven year lease is incorrect. Actual lease is 5 years.*

Temple is anticipating a credit to be used towards the lease. It is unclear if that surplus can be used for the lease or if it should go into a revolving trust. Currently, Temple gets 20% of the annual surplus as a credit. Temple does not have a contract with the co-op, however it does have an agreement, which may have expired. Wilton has a lawyer working with them to review all agreements and contracts, however it is unlikely there will be a resolution in time for town meeting.

Motion made by J.Kieley:

The Temple budget includes \$48,565 for Temple's share of the Wilton Ambulance Co-operative and advises the BoS that this figure assumes Temple receives a credit of \$8222 from the 2017 surplus. *Second by G. Cromwell. Unanimous approval.*

Motion made by J.Kieley:

The BAC also recommends the BoS explore a multi-year contract with the Wilton Ambulance Co-operative with an amendment to specifically address surpluses and deficits. *Second by G. Cromwell. Unanimous approval.*

G. Cromwell will discuss with town lawyer and bring to BoS.

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Wilton Recycling Co-op

Final figure of \$62,764 received. Budget Worksheet updated.

Police

The final surplus figure of \$10,422.94 was received. Temple's portion is \$4065. Total Police budget for 2018 is \$237,989. Budget Worksheet updated.

Working Session

Energy Analysis presented by Ken Sullivan, with assistance from John Kieley (see attached)

This review as done for our purposes, no changes will be made as far as tracking department costs on the Budget Worksheet.

K. Sullivan contacted Rhymes, our propane supplier. Temple pays \$0.35 over their cost, including delivery. Since the pricing fluctuates, K. Sullivan will explore an annual contract, working with Tim Fiske. This may require paying up front.

G. Cromwell shared that there is a warrant article submitted for Town Meeting asking the town to commit to 100% renewable energy by 2020.

Government Buildings-Municipal Building Electricity increased to \$1800 based on analysis.

Government Buildings- Town Hall Heating Oil increased to \$4500 based on analysis.

Other Public Safety – Town Gasoline decreased to \$800 based on analysis.

J. Kieley noted that the cost of diesel is up significantly. Other Public Safety-Town Diesel Fuel increased to \$20,000.

New Business

K. Caisse asked about adjustments to the Fire Department Codes. Gail following-up.

Final budget will be under last year's budget but still over 2017 expenditures.

G. Cromwell working with Town Bookkeeper on tightening up Revenue Calculations, specifically around Budget Fund transfers.

The old Police cruiser was sold. Income from the sale will be applied toward the purchase of a new cruiser. A warrant article will be presented at Town Meeting.

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Budget Hearing is scheduled for Thursday, February 8th at 6:30 PM at the Town Hall. G. Cromwell will present the budget with a PowerPoint presentation produced by J. Kieley.

K. Sullivan will not run for BAC in 2018. G. Scholl formally thanked Ken Sullivan for his years of service to the Town of Temple and to the Budget Advisory Committee. Ken is willing to assist in the future in an unofficial capacity.

G. Scholl is running for re-election to BAC. There is still one open position. Interested parties are welcome to contact Gary Scholl for more information.

Meeting CANCELED Tuesday, February 6th

Motion to adjourn at 12:54 by Robidoux, Second by Cromwell. Unanimous approval.

From: Gary Scholl

Sent: Sunday, January 28, 2018 10:38 AM

To: Steve Concordia; Ken Sullivan; John Kieley; Gail P. Cromwell; Christine Robidoux

Subject: Re: Wilton Ambulance CoOp Update

I meant to send my response to the whole committee.

Sent from my smat fone

g

On Jan 28, 2018, at 10:29 AM, Gary Scholl <gwscholl@gmail.com> wrote:

Gail,

The "carry over" is 2017 surplus - primarily because the invoice collection exceeded the budget forecast (~\$190k vs ~\$156k)- Wilton is also now talking about going to a revolving trust which would collect future "carry overs." Future handling is a "contract negotiation" item that will go on after Town Meeting

Interestingly, the carry over appeared on the first chart received but not the latest. I will follow up on Monday to clarify.

The issue of warrant articles is complex. We are committed to \$8k in 2018, \$43k in 2020 and ~\$9k in 2023 which are all covered in our current capital plan. My personal sense is that paying the lease agreements each year is preferable but this will be a BAC decision. If the committee agrees, two WA's for the lease payments to be added to the GF Budget starting in 2018 would precede amending the Budget on the floor at Town Meeting.

The CIP WA for the heart monitor would need to be included in the WA's but would be tabled if the above 2 WA's pass.

Sent from my smat fone

g

On Jan 28, 2018, at 8:44 AM, Gail P. Cromwell <gpierson@tiac.net> wrote:

Thanks. I'm not clear on the ambulance budget on your summary sheet. What is "budget adjustment due to carryover"?

Are we planning to ask them to take our money for the leases even if they don't want to or more importantly before their town passes a warrant on it? \$9896

I am wondering if we need to treat this the same way we do the police cruiser purchase, as a separate warrant article, but modified somewhat:

Raise and appropriate \$9896 for the lease-purchase of a WLT ambulance and heart monitors, dependent on the passage of a warrant article by Wilton, with the annual costs being added to our budget in future years?

Gail

PS the BOS won't meet Tuesday night, will meet on Feb 6, gives us time to really figure this out.

On Jan 26, 2018, at 4:59 PM, Gary Scholl wrote:

Great day for skiing. Bad day for communication.

Wilton Recycling Center: Temple Net Payment Due ->
\$62,763

g

From: Gail P. Cromwell [<mailto:gpierson@tiac.net>]

Sent: Friday, January 26, 2018 7:51 AM

To: gwScholl@gmail.com

Subject: Re: Wilton Ambulance CoOp Update

Thanks, Gary. What did you get for a recycling number?

On Jan 25, 2018, at 9:15 PM, Gary Scholl wrote:

The salient points are as follows:

1. The Ambulance due for replacement in 2020 must be replaced in 2018
2. The two Heart monitors due for replacement (one in 2018 and one in 2023) must be replaced in 2018
3. Wilton will have a Warrant Article to enter lease agreements for the Heart Monitors and Ambulance at

their Town Meeting in March
2018

4. Work on an Inter-Municipality
Contract will be initiated in March
2018

I think that most of the numbers are
now solidified so I have now attached
my revised analysis of the Temple
Obligation Impact in 2018 budget
dollars.

Because of the improved revenues that
are now expected from collections, the
overall costs to Temple seem to be
improved by about \$8,000 - \$9,000 per
year. The trade-off of contributing to
the lease annually as opposed to
contributing to periodic Capital
Replacement Expenditures appears
worthwhile as it is an easier approach
to smooth our town's Co-Op Obligation.

g

<2018_01_25 Analysis.pdf>



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Temple Energy

Line Item	2017 Actual	2017 Budget	2018 Paid Already	1/10/18 Draft Budget	REVISED DRAFT BUDGET
MB Electricity	\$1,744.00	\$2,500.00		\$1,500.00	\$1,800.00
MB Propane	\$854.00	\$2,000.00	\$587.00	\$2,000.00	\$2,000.00
TH Electricity	\$1,371.00	\$1,500.00		\$1,500.00	\$1,500.00
TH Oil	\$3,623.00	\$3,000.00	\$537.00	\$3,000.00	\$4,500.00
Ball/Common Electricity	\$554.00	\$600.00		\$400.00	\$400.00
Town Gasoline	\$638.00	\$1,200.00		\$1,200.00	\$800.00
Town Diesel	\$14,180.00	\$14,000.00	\$2,598.00	\$16,000.00	\$18,000.00
Hwy Electricity	\$431.00	\$600.00		\$600.00	\$600.00
Hwy Propane	\$286.00	\$1,000.00		\$1,000.00	\$1,000.00
Library Electricity	\$983.00	\$1,200.00		\$1,200.00	\$1,200.00
Library Propane	\$857.00	\$2,500.00	\$703.00	\$2,500.00	\$2,000.00
Totals	\$25,521.00	\$30,100.00		\$30,900.00	\$33,800.00

Product	REVISED DRAFT BUDGET	Recent price \$/unit	normalized usage	FY2018 Budget
propane	5,000	1.786	1,893	3,381
Fuel oil	4,500	2.569	1,905	4,894
Diesel	18,000	2.929	6,800	19,917
Gasoline	800			800
Total	28,300			28,192

20,000

1/30/18 E. Sullivan