

Budget Advisory Committee

Town of Temple, NH

Meeting Minutes

10:00 AM, 18 December 2018, Town Hall Annex

BAC Attendees: Gary Scholl, John Kieley, Gail Cromwell (Select Board), Christine Robidoux, Steve Concordia

Minutes from 11 December BAC Meeting approved.

Working Session to Resolve/Update Budget Line Items

Updates to Budget Worksheet:

- BOS Printing and Advertising to \$200
- BOS Postage to \$200
- TA Telephone Internet to \$6600
- TA Copier Maintenance & Supplies to \$1000
- TA Dues & Subscriptions to \$100
- TA Office Supplies to \$1700
- TA Office Equipment to \$1300 for new phones
- MOD Miscellaneous to \$200 to include cleaning school after town meeting
- TC Dog Tags to \$900, but we need confirmation from Town Clerk
- VR Salaries Checklist Supervisors to \$1000
- EL Wages to \$1400, with one election in 2019
- TR Training and Seminars leave at \$300
- TR Office Supplies to \$1, TR Office Supplies costs to be included in TA Office Supplies for special envelopes.
- TR Postage to \$160
- DP Supplies can be removed
- TX Office Supplies needs follow-up. Special forms?

Government Buildings:

A review of all energy related expenses was conducted by Scholl (see handouts). Scholl to work with Judy on developing a system to make sure all charges are tracked correctly.

- GB Custodial Services to \$9360
- GB Electricity name change to GB Electricity Municipal Building, budget \$4000
- GB Municipal Building Propane to \$2300
- GB Electricity Town Hall to \$2000
- GB Heating Oil Town Hall to \$4000
- GB Town Hall Repairs & Maintenance to \$3500
- GB Ballfield Electricity to include Town Common, budget \$400
- GB Cleaning Deposit Refunds to \$1
- GB Other Property Repairs and Maintenance to \$2000

Updates to Budget Worksheet:

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- NHMA Dues to \$1243
- TEEC Econ Energy Comm Ex to \$250 for website transition to Temple website
- Final number on Police Budget could change after year end surplus is finalized (January)
- Ambulance lines should be combined, one removed. Still waiting on final number for budget.
- Fire Department Dispatch Service to \$18,246 based on quote shared by Cromwell
- BI Salaries to \$750, Follow-up on negative Social Security and Medicare YTD 2018
- Other Public Safety Town Gasoline to \$900
- Re-visit Highway Department after bottom line has been updated. We may want to invite Fisk to next meeting.
- No quote received yet from Wilton Recycling Center. Increase to \$64,000 as placeholder. Increase is expected to cover new wiring.
- Welfare Service and Support numbers all look good.
- Reduce Recreation to \$2000, with a plan to meet with new Recreation Board, Cabana retiring.

Scholl reports that Library Trustees will come to the next CIP meeting to discuss new furnace for the library.

Concordia reports that he may have a connection who can donate computers to the library. Concordia will contact Fedorka.

- Patriotic Purposes Memorial Day to \$350, costs of food included.
- American Flags can be reduced to \$1, as they are replaced every three years.
- Conservation Commission Dues & Subscriptions to \$300

Kieley to follow-up on alternative postage options (Stamps.com?).

Next meeting 3 January 2019 at 11:30

***Later changed by emails dated 19 December 2018 to 9 January 2019 at 10:00am.**

Motion to adjourn at 12:55 PM by Robidoux, Second by Kieley. Unanimous approval.

FileMonth	Account	SubAcct	SubAcct Name	Date	Name	Memo	Amount	ChargeMonth
Nov YTD	4194 Gov	4194360	· (GB Custodial Service:	2/1/2018	Dutchmaid Cleaning Service	jan bill	900	Feb
Nov YTD	4194 Gov	4194360	· (GB Custodial Service:	3/1/2018	Dutchmaid Cleaning Service	1/0/1900	720	Mar
Nov YTD	4194 Gov	4194360	· (GB Custodial Service:	3/17/2018	Contoocook Valley School Distric Custodial Fee TE		150	Mar
Nov YTD	4194 Gov	4194360	· (GB Custodial Service:	3/31/2018	Dutchmaid Cleaning Service	March	720	Mar
Nov YTD	4194 Gov	4194360	· (GB Custodial Service:	4/29/2018	Dutchmaid Cleaning Service	1/0/1900	720	Apr
Nov YTD	4194 Gov	4194360	· (GB Custodial Service:	6/1/2018	Dutchmaid Cleaning Service	1/0/1900	900	Jun
Nov YTD	4194 Gov	4194360	· (GB Custodial Service:	7/1/2018	Dutchmaid Cleaning Service	1/0/1900	720	Jul
Nov YTD	4194 Gov	4194360	· (GB Custodial Service:	7/31/2018	Dutchmaid Cleaning Service	july	900	Jul
Nov YTD	4194 Gov	4194360	· (GB Custodial Service:	9/1/2018	Dutchmaid Cleaning Service	august	720	Sep
Nov YTD	4194 Gov	4194360	· (GB Custodial Service:	10/1/2018	Dutchmaid Cleaning Service	september clean	720	Oct
Nov YTD	4194 Gov	4194360	· (GB Custodial Service:	10/27/2018	Dutchmaid Cleaning Service	1/0/1900	900	Oct

Move to Moderator Misc

FileMonth	Account	SubAcct	SubAcct Name	Date	Name	Memo	Amount	ChargeMonth
Nov YTD	4194 Gove	4194410 · (GB Electricity		1/19/2018	Eversource	1/0/1900	407.24	Jan
Nov YTD	4194 Gove	4194410 · (GB Electricity		2/20/2018	Eversource	1/19-2/20 servic	356.24	Feb
Nov YTD	4194 Gove	4194410 · (GB Electricity		2/20/2018		1/19-2/20 servic	15.32	Feb
Nov YTD	4194 Gove	4194410 · (GB Electricity		3/17/2018	Eversource	1/0/1900	286.84	Mar
Nov YTD	4194 Gove	4194410 · (GB Electricity		3/17/2018		never recvd bill f	45.64	Mar
Nov YTD	4194 Gove	4194410 · (GB Electricity		3/13/2018	Rymes Propane & Oil	1/0/1900	973.64	Mar
Nov YTD	4194 Gove	4194410 · (GB Electricity		4/23/2018	Eversource	april	276.05	Apr
Nov YTD	4194 Gove	4194410 · (GB Electricity		6/26/2018	Eversource	1/0/1900	168.98	Jun
Nov YTD	4194 Gove	4194410 · (GB Electricity		6/20/2018	Eversource	1/0/1900	14.82	Jun
Nov YTD	4194 Gove	4194410 · (GB Electricity		5/21/2018	Eversource	1/0/1900	166.18	May
Nov YTD	4194 Gove	4194410 · (GB Electricity		8/28/2018	Constellation Energy Services	municiple off ma	81.05	Aug
Nov YTD	4194 Gove	4194410 · (GB Electricity		8/28/2018		march 2017 bala	79.65	Aug
Nov YTD	4194 Gove	4194410 · (GB Electricity		7/20/2018	Eversource	july	188.56	Jul
Nov YTD	4194 Gove	4194410 · (GB Electricity		9/19/2018	Eversource	1/0/1900	199.68	Sep
Nov YTD	4194 Gove	4194410 · (GB Electricity		8/20/2018	Eversource	1/0/1900	198.91	Aug
Nov YTD	4194 Gove	4194410 · (GB Electricity		11/16/2018	Eversource	5603 289 0063	184.2	Nov
Nov YTD	4194 Gove	4194410 · (GB Electricity		11/16/2018		5629 061 6028	15.82	Nov
Nov YTD	4194 Gove	4194410 · (GB Electricity		11/16/2018		5620 991 1015	14.89	Nov
Nov YTD	4194 Gove	4194410 · (GB Electricity		10/18/2018	Eversource	1/0/1900	199.83	Oct
Nov YTD	4194 Gove	4194410 · (GB Electricity		5/8/2018	Selectmen Remittance	kickback check e	-296.68	May

Move to GB Muni Propane
Move ?? Rental ??

Need to be separated by Building (e.g. ~\$15 is probably Ball Field) See Eversource Codes

FileMonth	Account	SubAcct	SubAcct Name	Date	Name	Memo	Amount	ChargeMonth
Nov YTD	4194 Gov 4194411	· (GB Heating Oil	1/2/2018	Rymes Propane & Oil	1/0/1900	537.09	Jan	
Nov YTD	4194 Gov 4194411	· (GB Heating Oil	1/9/2018	Rymes Propane & Oil	ref 88292 and 88	587.24	Jan	
Nov YTD	4194 Gov 4194411	· (GB Heating Oil	1/15/2018	Rymes Propane & Oil	1/0/1900	485.57	Jan	
Nov YTD	4194 Gov 4194411	· (GB Heating Oil	2/6/2018	Rymes Propane & Oil	1/0/1900	376.87	Feb	
Nov YTD	4194 Gov 4194411	· (GB Heating Oil	3/22/2018	Rymes Propane & Oil	1/0/1900	2095.61	Mar	

4194411 GB Municipal Bldg Propane

FileMonth	Account	SubAcct	SubAcct Name	Date	Name	Memo	Amount	ChargeMonth
Nov YTD	4194 Gov	4194412	· (GB Electricity - Town	1/19/2018	Eversource	1/0/1900	152.98	Jan
Nov YTD	4194 Gov	4194412	· (GB Electricity - Town	2/20/2018	Eversource	1/0/1900	151.85	Feb
Nov YTD	4194 Gov	4194412	· (GB Electricity - Town	2/15/2018	Rymes Propane & Oil	1/0/1900	327.64	Feb
Nov YTD	4194 Gov	4194412	· (GB Electricity - Town	3/18/2018	Rymes Propane & Oil	1/0/1900	591.06	Mar
Nov YTD	4194 Gov	4194412	· (GB Electricity - Town	3/21/2018	Eversource	1/0/1900	151.59	Mar
Nov YTD	4194 Gov	4194412	· (GB Electricity - Town	4/23/2018	Eversource	april	131.58	Apr
Nov YTD	4194 Gov	4194412	· (GB Electricity - Town	6/26/2018	Eversource	1/0/1900	60.41	Jun
Nov YTD	4194 Gov	4194412	· (GB Electricity - Town	5/21/2018	Eversource	1/0/1900	112.82	May
Nov YTD	4194 Gov	4194412	· (GB Electricity - Town	7/26/2018	Eversource	1/0/1900	25.04	Jul
Nov YTD	4194 Gov	4194412	· (GB Electricity - Town	8/28/2018	Eversource	56577211063	94.5	Aug
Nov YTD	4194 Gov	4194412	· (GB Electricity - Town	7/20/2018	Eversource	1/0/1900	112.31	Jul
Nov YTD	4194 Gov	4194412	· (GB Electricity - Town	9/27/2018	Eversource	1/0/1900	85.04	Sep
Nov YTD	4194 Gov	4194412	· (GB Electricity - Town	10/26/2018	Eversource	1/0/1900	85.98	Oct
Nov YTD	4194 Gov	4194412	· (GB Electricity - Town	1/30/2018	Selectmen Remittance	eversource reim	-88.86	Jan

Not Electric
 ????

File	Month	Account	SubAcct	SubAcct Name	Date	Name	Memo	Amount	Charge	Month
Nov	YTD	4194 Gov	4194413	· (GB Heating Oil - Tow	2/20/2018	Rymes Propane & Oil	1/0/1900	365.5	Feb	
Nov	YTD	4194 Gov	4194413	· (GB Heating Oil - Tow	4/3/2018	Rymes Propane & Oil	1/0/1900	345.04	Apr	
Nov	YTD	4194 Gov	4194413	· (GB Heating Oil - Tow	5/1/2018	Rymes Propane & Oil	1/0/1900	415.04	May	
Nov	YTD	4194 Gov	4194413	· (GB Heating Oil - Tow	11/13/2018	Rymes Propane & Oil	1/0/1900	210.86	Nov	
Nov	YTD	4194 Gov	4194413	· (GB Heating Oil - Tow	10/25/2018	Rymes Propane & Oil	1/0/1900	320.95	Oct	
Nov	YTD	4194 Gov	4194413	· (GB Heating Oil - Tow	11/14/2018	Rymes Propane & Oil	1/0/1900	456.3	Nov	

FileMonth	Account	SubAcct	SubAcct Name	Date	Name	Memo	Amount	ChargeMonth
Nov YTD	4194 Gov 4194430	· (GB Mun Bldg Rep & I	2/12/2018	Pinney Plumbing & Heating	1/0/1900	112.16	Feb	
Nov YTD	4194 Gov 4194430	· (GB Mun Bldg Rep & I	3/16/2018	Monadnock Security Systems Inc	new keyfobs	62.32	Mar	
Nov YTD	4194 Gov 4194430	· (GB Mun Bldg Rep & I	3/1/2018	JP Pest Services	1/0/1900	162	Mar	
Nov YTD	4194 Gov 4194430	· (GB Mun Bldg Rep & I	4/17/2018	Monadnock Security Systems Inc	1/0/1900	129	Apr	
Nov YTD	4194 Gov 4194430	· (GB Mun Bldg Rep & I	4/1/2018	Monadnock Security Systems Inc	annual monitori	360	Apr	
Nov YTD	4194 Gov 4194430	· (GB Mun Bldg Rep & I	4/9/2018	The Water Store, LLC	1/0/1900	168	Apr	
Nov YTD	4194 Gov 4194430	· (GB Mun Bldg Rep & I	5/22/2018	JP Pest Services	protection progr	162	May	
Nov YTD	4194 Gov 4194430	· (GB Mun Bldg Rep & I	6/7/2018	JP Pest Services	1/0/1900	162	Jun	
Nov YTD	4194 Gov 4194430	· (GB Mun Bldg Rep & I	6/1/2018	Monadnock Security Systems Inc	1/0/1900	360	Jun	
Nov YTD	4194 Gov 4194430	· (GB Mun Bldg Rep & I	5/23/2018	Tri State Fire Porotecton, LLC	1/0/1900	37.5	May	
Nov YTD	4194 Gov 4194430	· (GB Mun Bldg Rep & I	6/28/2018	Powers	1/0/1900	260	Jun	
Nov YTD	4194 Gov 4194430	· (GB Mun Bldg Rep & I	9/4/2018	Wind River Environmental	invoice 3974038	266.47	Sep	
Nov YTD	4194 Gov 4194430	· (GB Mun Bldg Rep & I	8/22/2018	JP Pest Services	1/0/1900	162	Aug	
Nov YTD	4194 Gov 4194430	· (GB Mun Bldg Rep & I	9/29/2018	Sheldon Farm Septic Tank Svc Inc	town pays 50% c	167.5	Sep	
Nov YTD	4194 Gov 4194430	· (GB Mun Bldg Rep & I	10/3/2018	Monadnock Security Systems Inc	1/0/1900	36.16	Oct	
Nov YTD	4194 Gov 4194430	· (GB Mun Bldg Rep & I	10/3/2018	Caswell Pump Co., Inc	town pays 50%, i	200	Oct	
Nov YTD	4194 Gov 4194430	· (GB Mun Bldg Rep & I	10/19/2018	Monadnock Security Systems Inc	1/0/1900	129	Oct	
Nov YTD	4194 Gov 4194430	· (GB Mun Bldg Rep & I	10/18/2018	Monadnock Security Systems Inc	1/0/1900	493	Oct	
Nov YTD	4194 Gov 4194430	· (GB Mun Bldg Rep & I	10/10/2018	Monadnock Security Systems Inc	1/0/1900	160.4	Oct	