

TOWN OF TEMPLE, NEW HAMPSHIRE
BOARD OF SELECTMEN
MINUTES OF PUBLIC MEETING

**January 9th, 2018
Town Hall Annex**

Select Board members present: G. Cromwell, B. Ezell, and K. Caisse

Call to order by Cromwell at 6:30pm

Public Deposit Investment Pool (PDIP):

2 reasons to keep a minimum amount of cash in our town checking account

- The FDIC provides insurance for up to \$250,000 in deposits. The collateralization guarantee on Citizen's Bank is currently \$202,000. So technically we have coverage on our checking account for about \$450,000.
- Our deposit in the PDIP earns interest. The current rate is 1.23%. Last year, 2016, the town received \$2,700 in "dividends" which is what they call their interest payment.
- The town receives a large amount of cash twice a year and then we spend it over the next few months. Every month we have a large school district payment, the police payment and the health insurance bill. We have regular quarterly payments for recycling and ambulance. The highway department has a seasonal pattern, usually spending more in the summer and fall months. All of these can be predicted. Offsetting these expenses is a reasonably steady inflow of payments from the town clerk for motor vehicle taxes. The result is that the BAC has estimated a net "burn rate" of about \$250,000-300,000 per month. They suggest keeping a cash balance in our checking of 1 to 1.5 months, or approximately \$400,000. The rest should be pushed into PDIP to earn interest. Funds are available overnight on request.
- We recommend that the Treasurer set up ACH. Instructions are attached to make it as easy as possible to do the transfers in and out of PDIP.
- Daryl Winebrenner, Temple Treasurer, agrees to the above recommendations.

2018 Budget: BAC reports that they are still in a holding pattern until some large line items, i.e. Police, get finalized. It will be determined after the BOS meeting with Wilton Ambulance and recycling Wed. Jan 10th if Temple's budget hearing needs to be scheduled for a later date on the calendar.

Salary Discussion: Increase for Town positions

- Discussion for a (1) time hourly pay rate adjustment for the Assistant to the Select Board. Hourly pay rate would increase from \$18 per hour to \$20 per hour, with no benefits.

Motion to award a one-time pay rate adjustment to the Assistant to the Select Board from \$18 per hour to \$20 per hour by Cromwell, seconded by Ezell, voted all in favor.

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- After consultation with the BAC, it is being recommended that the BOS discuss the merits of a 1.5% or 2% raise for staff positions.
- BAC has researched salary information and Temple is within the median salary amounts.
- The Library handles their salary rates within their own operating budget.

Motion to award Temple Town employees a 1.5% raise in their salaries by Cromwell, seconded by Ezell and voted all in favor.

- Discussion continued about other town stipend positions

Motion to round up the Welfare Officer stipend from \$1,379, increase to \$1,400 per year, Town Forester from \$1,339, increase to \$1350 per year, and Cemetery Supervisor from \$760, increase to \$800 per year, by Cromwell, seconded by Ezell, voted all in favor.

- Discussion continued about the Selectmen stipends. Rates have not been raised since 2009. Even with a very small increase for each Selectmen, the amounts are very similar to surrounding towns.

Motion to increase Selectman stipends of members to \$2,400 per year and to \$2,500 for the chairman per year by Caisse, seconded by Ezell, voted all in favor.

Zoning Complaints: Final language of the complaint process:

- We prefer a written notice, if you provide a written notice, you may ask to remain anonymous. Or you can make a verbal complaint, however, the Selectmen will determine the appropriate actions, if any.

Motion to accept the zoning complaint language as suggested by Ezell, seconded by Cromwell and voted all in favor.

Enforcement Issues:

- **32 West Road**, no updates from town attorney.
- **380 Fish Road**, BOS requests that G.Rae contact W. Wildes for a site visit and status report.
- **69 Kullgren Rd**, no updates from town attorney.
- **19 Wilson Road**, still on hold, town forester is waiting for response from property owner on land conversion plans.

Town Report progress: Ezell still working on the draft of the BOS submission and will e-mail out for review.

Credit Card request letter: Letter to Citizen's Bank signed for a request of a new Town Credit Card.

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Veteran's tax credit application letter: Review of Avitar's recommendation letter for assigning an All Veteran's Tax Credit to a property owner.

Motion to accept the All Veteran's Tax Credit recommended by Mark at Avitar by Cromwell, seconded by Caisse voted all in favor.

Extended voting hours: 7am-7pm to continue. BOS acknowledges that the Town Moderator will need more volunteer staffing to fulfill the needs of a 12 hour vote day.

Planning Board report: Ezell reports that the Planning Board has a number of activities going on including having the Master Plan updated.

- Surveys have been created and will be seen in e-mail inboxes and/or P.O. mailboxes fairly shortly.
- Public Hearing scheduled for Wednesday January 24th. Discussing a proposed change in the Temple Zoning Ordinance: to adopt that State's legal definition of Agriculture (RSA 21:34-a). Following the hearing there will be a public forum to receive input from residents regarding the Town's desire for site plan review for agriculture. Several options will be put forth for discussion.

Historic District Commission:

4.1 There shall be appointed by the Selectmen an unpaid Historic District Commission of not less than five (5) nor more than seven (7) members and one (1) associate member, all of whom shall be residents of the Town of Temple and be selected as follows:

- a. When available, at least one (1) from among the residents of the Historic District in the Town of Temple
- b. One (1) from among the Selectmen of the Town of Temple.

4.2 Each Commission member or associate member shall serve without pay for a term of three (3) years. The member from among the Selectmen shall serve without pay for a term of one (1) year. The Selectmen shall annually appoint or reappoint members to the Historic District Commission with terms so arranged that no more than three expire each year.

John Kieley, 3 years, term to expire in March, 2021

Lilliane LeBel, 3 years, term to expire in March, 2021

Margaret Cournoyer, 3 years, term to expire in March, 2021 (resident of district)

Honey Hastings, 2 years, term to expire in March, 2020

Gail Cromwell, 1 year, term to expire in March, 2019 (selectmen)

Motion to accept proposed appointments to the Historic District Commission by Cromwell, seconded by Ezell and voted all in favor.

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Action Item A: G.Rae to add the committee list into the Town Report

Meeting Minutes:

- December 13th Meeting, motioned for acceptance as amended by Caisse, seconded by Ezell, all in favor.
- December 28th Special Meeting, motioned for acceptance as amended by Caisse, seconded by Ezell, all in favor.

Public Comments:

- General comment about the Town's 100% healthcare premium coverage for 4 Town employees as quite an employment benefit, not generally offered by other employers.

Vouchers: Signed

Action Items:

A. G.Rae to add the committee list into the Town Report

Meeting Adjourned: 7:24pm, motioned by Cromwell, seconded by Caisse, all in favor.

***Next Regular Meeting:** Tuesday January 23rd 6:30pm Town Hall Annex. (*Another meeting MAY be scheduled prior to the 23rd if it's determined that there is more work to be done on the 2018 Budget before Town Meeting.)

Meeting minutes respectfully submitted by Gretchen Rae, Assistant to the Select Board.