

TOWN OF TEMPLE, NEW HAMPSHIRE
BOARD OF SELECTMEN
MINUTES OF PUBLIC MEETING

**December 13th, 2017
Town Hall Annex**

Select Board members present: G. Cromwell, B. Ezell, and K. Caisse

Call to order by Ezell at 6:30pm

Paperwork:

Motion made by Cromwell to approve the letter to the Trustees of Trust Funds for reimbursement of cemetery expenses, seconded by Caisse, all in favor.

Re-establishment of Historic District Commission:

- 1 property owner needing approval and another one pending. No one on planning board to approve the requested changes.
- Proposed, change the number of needed membership to 3 people and get rid of rule that you can't serve more than 2 consecutive terms. Would have to go in front of the town to change the rules. Cromwell believes that the rules do not need to be changed because there are enough people in town to serve on the Historic District Commission.
- Cromwell will reach out to possible residents to serve as a personal project; approved by the BOS.

Action Item A: N/A

Enforcement Issues:

32 West Road, BOS asking town attorney for opinion on the results of the site visit from Dec. 3rd.

380 Fish Road, BOS requests a revisit by W. Wildes for a status report.

69 Kullgren Rd, property owner has not responded to most recent letter from town attorney. Cromwell to follow up with town attorney for next actions needed. Court actions may be pursued.

19 Wilson Road, on hold, town forester is waiting for response from property owner on land conversion plans.

Zoning Complaints:

- 32 West Road complaint brought the issue of Zoning complaints forward to Ezell.
- Ezell spoke with NHMA lawyer and reports the state does not require written notice nor do they forbid requiring written notice. Totally up to Town on how to handle zoning complaints.
- The NHMA lawyer recommends that towns require written notice. A person submitting a written complaint can submit the complaint with anonymity. Under Right to Know,

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people can see the written complaint but the person making the complaint can be protected as an anonymous person.

- Previous Temple BOS voted to require written notice of a complaint. But, Temple zoning ordinance doesn't say that we require a written notice.
- Cromwell proposed written changes: *The Temple Zoning Ordinance charges that Selectmen with the enforcement of its provisions "upon any well-informed information." We will do so based on either our own observations or on information given to us by others. **We do not require a written complaint but will accept written complaints for those who wish to establish a written record. The Selectmen will determine the appropriate action based on its analysis of the situation.***
- Ezell proposed changes: *The Temple Zoning Ordinance charges that Selectmen with the enforcement of its provisions "upon any well-informed information." We will do so based on either our own observations or on information given to us by others. **We prefer a written notice, if you provide a written notice, you may ask to remain anonymous. Or you can make a verbal complaint, however, the Selectmen will rate the veracity of the verbal complaint and will determine the actions to be taken.***
- Cromwell presented a Town of Temple Zoning Complaint form / packet. No record of being used previously.
- Final mixing for each proposal: ***We prefer a written notice, if you provide a written notice, you may ask to remain anonymous. Or you can make a verbal complaint, however, the Selectmen will determine the appropriate actions, if any.***

Action Item B: BOS to keep the written form for a complaint, and update upon review from Ezell.

Town Report: Rose Lowry in attendance.

- List of questions and suggested edits provided by Cromwell to Lowry.
- Clarified the need for "spread" formatting.
- Proposed changes to title page, first open book to all contact information and followed by title page information.
- Compiled by report: Temple Board of Selectmen and Rose Lowry
- Suggested to remove the properties lists. Cost reduction? Saving approx. \$50-\$100? Lowry will ask the printer for a new quote and move on with development process.

Action Item C: Lowry to provide updated information on the requested changes and the BOS will plan to accept the report proposal at that time.

CIP committee request:

- Copier, not to be considered for replacement for a few more fiscal cycles. Parts will remain available so the BOS will plan to reassess in 2 years.
- Phone system replacement? Budget item instead of CIP need?

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Committee reports:

- Planning Board, town-wide survey for town vision statement, online or by mail will be sent out. Agriculture proposal zoning ordinances for “commercial” being considered by the committee. Public forums, if scheduled, will be posted.
- SAC, still fussing with budget. Trust fund review, Cromwell provided spreadsheet. Cromwell also meeting with the Business manager to discuss town payments in the coming year.
- Ambulance, no recent meeting, budget numbers needed. Chief just signed on before any major meeting.
- Recycling Center report, the Wilton Road Agent resigned. Weigh scale was supposed to be ready November but need to train staff for weigh master certification.
- BAC, has met with everyone. Savings found for about \$20,000 and some increases. Final budget is close.
- Police, next meeting Monday December 18th.

Meeting Minutes:

- November 28th BOS meeting, motioned for acceptance as amended by Cromwell, seconded by Caisse, all in favor.
- December 3rd Special Meeting, motioned for acceptance as amended by Caisse, seconded by Cromwell, all in favor.
- December 5th Special Meeting, motioned for acceptance as amended by Caisse, seconded by Ezell, all in favor.

Public Comments:

- Cromwell requests that G.Rae get the draft of the latest BOS meeting minutes in a timelier manner. Cromwell acknowledges that the past two weeks have had extenuating circumstances, with the tax bill being the office’s highest priority, and is making this request for future meetings. Cromwell also requests that the draft minutes be e-mailed to all selectmen as soon as completed.
- Request to keep the Inventory of Properties in the Town Report.
- Some residents have expressed not being happy with the new tax bill template. The content or lack thereof, is the main complaint. Tax Collector is making a list of complaints and requested changes to follow-up with Avitar programmers before first tax bill in 2018. Also, BOS attached letter to the mailing, did not have great formatting for the chart on the reserve side.
- C. Kieley asks if there is a formal vote on the zoning compliant procedure. Ezell said that it is being edited first.

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Vouchers: Signed

Action Items:

- A. N/A
- B. BOS to keep the written form for a complaint, and update upon review from Ezell.
- C. Lowry to provide updated information on the requested changes and the BOS will plan to accept the report proposal at that time.

Meeting Adjourned: 6:43pm, motioned by Cromwell, seconded by Caisse, all in favor.

Next Regular Meeting ADJUSTMENT: Wednesday or Thursday **December 27 or 28th 6:30pm**
Town Hall Annex, due to Christmas on the 25th.

Meeting minutes respectfully submitted by Gretchen Rae, Assistant to the Select Board.